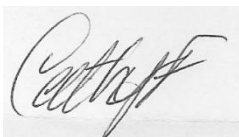


**Steeple Aston Parish Council**  
**Monday 19th February 2018 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

<b>No</b>	<b>Detail</b>	<b>Time</b>	<b>Lead</b>
<b>1</b>	<b>To receive apologies for absence</b>	7.30	Chair
<b>2</b>	<b>Declarations of Interest</b> - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.		All
<b>3</b>	<b>To receive and approve the minutes of the last meeting - 15th January 2018</b>	7.35	Chair
<b>4</b>	<b>Public Participation</b> - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. <b>Variation of Order of Business may apply</b>	7.40 (5)	Chair
<b>5</b>	<b>New Councillor</b> - to welcome and complete paperwork	7.45 (5)	Chair
<b>6</b>	<b>Clerks report and actions from previous meeting</b> (see attached)	7.50 (10)	Clerk
<b>7</b>	<b>Update of Standing Orders, Financial Regs &amp; Risk Assessment</b> To adopt updated risk Assessment and discuss updating Financial Regs & Standing Orders	8.10 (5)	
<b>8</b>	<b>Reports from CDC/OCC</b>	8.05 (10)	Cllr Fatemian Cllr Kerford-Byrnes
<b>9</b>	<b>Highways/Footpaths</b> - to include discussion re purchase of snowplough; CDC Springclean	8.15 (15)	
<b>10</b>	<b>Play Area/Teenage facilities</b> - to receive update	8.30 (15)	
<b>11</b>	<b>Village Hall</b> - to discuss request for assistance with funding new kitchen	8.45 (10)	
<b>12</b>	<b>Sport &amp; Rec</b> - report from meeting and discussion re finance	8.55 (5)	
<b>13</b>	<b>Toilets</b> - to include vandalism, repairs and discussion re CCTV	9.00 (5)	
<b>14</b>	<b>Allotments</b> - to receive update	9.05 (5)	
<b>15</b>	<b>Website</b> - to receive update	9.10 (5)	
<b>16</b>	<b>Correspondence</b> - to discuss any correspondence not dealt with elsewhere	9.15 (5)	
<b>17</b>	<b>PC meeting timings and councillor childcare arrangements</b> - to discuss	9.20 (5)	
<b>18</b>	<b>MCNP</b> - to receive update	9.25 (5)	ML
<b>19</b>	<b>Planning</b> To discuss recent applications/approvals/refusals (see attached)	9.30 (15)	
<b>20</b>	<b>Finance</b> To approve accounts for payment (see attached) To discuss future banking arrangements	9.45 (5)	Clerk
	<b>Date of next meetings</b> 19th March, 16th April, 14th May (in the S&R), 18th June , 16th July, 17th September, 15th October, 19th November <b>Annual Meeting of the Parish Council 14th May 2018</b> <b>Annual Parish Meeting TBC (between 1st March-1st June)</b>		Clerk
	<b>Other matters:</b> to advise of items for next meeting or for information only		Clerk
	<b>Close</b>	9.50	



**Cathy Fleet** - Parish Clerk - 01869 347000  
 Public & Press are invited to attend

**ACTION LIST SUMMARY January 2018**

<b>NO</b>	<b>ACTION</b>	<b>Update</b>	<b>To be Actioned by :</b>
09.17.09	HW to arrange a Speedwatch session as soon as possible		HW
10.17.09	Clerk to chase Trevor Stuart to look at the matting on the mound	completed	CF
11.17.06	SF will produce new draft contract for Playground maintenance  CC will re-write the grass cutting contract  Any small highways defects noticed to be reported to clerk for compilation and forwarding to AF		SF CC  All
01.18.07	SF to draft letter to CDC to obtain clarification of election timetable prior to the election in May		SF
01.18.08	Clerk to clarify with CDC that co-option is permitted near to an election  Clerk to invite Charlotte Bartlett to join the PC as a co-opted councillor	completed  completed	CF  CF
01.18.09	GP to speak to dog warden regarding contacting owners of wandering dogs  GP to obtain copy of the OCC licence for the skip and send to Cllr Fatemian  The possibility of purchasing a snow plough/enlisting help of local farmers to be discussed at next meeting		GP GP  CF
01.18.16	SF to request from Barbara Brewer that the parish council be issued with keys to the village hall for use when PC meetings are held.		SF
01.18.17	Members of the S&R committee be invited to attend the next PC meeting		
01.18.20	Clerk to circulate paperwork with regard to the Allotments Lease and the lease between the PC and the Diocese	completed	CF
01.18.22	ML to find out other parish council's views of the Unity Trust Bank		ML
	<b>Next Agenda :</b> Update of Standing orders, Financial Regs & Risk Assessment Possibility of purchase of snow plough/enlisting farmers' help during snow		

## Planning documents - February 2018

### Approvals

17/00446/TCA Treework The Planes, Water Lane

17/02360/F Workshop extension Steve Ward Autos , Southside

### Applications :

### Refusals: