

**Steeple Aston Parish Council**  
**Monday 15th January 2018 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

1. **To receive apologies for absence**
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meeting** - 20th November 2017
4. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply
5. **Clerks Report and Actions from previous meeting**

NO	ACTION	Update	To be Actioned by :
09.17.09	HW to arrange a Speedwatch session as soon as possible		HW
10.17.11	Clerk to chase Trevor Stuart to look at the matting on the mound	completed	CF
10.17.14	GP to purchase light for store cupboard GP to re-set door lock	completed	GP
11.17.02	Clerk to request that OCC sweep leaves in the village	completed	CF
11.17.06	SF will produce new draft contract for Playground maintenance CC will re-write the grass cutting contract <b>CC to contact contractors and CDC</b> <b>Any small highways defects noticed to be reported to clerk for compilation and forwarding to AF</b>		SF CC CC All
11.17.11	CC will attend the next Sport & Rec meeting		CC
11.17.18	SF will phone the Co-Op bank to request the removal of Anna Allen as a bank signatory SF will investigate the options available for the use of internet banking with the Co-Op Payment of the internal auditor to be January agenda item ML to investigate options of bank accounts		SF  SF CF  ML

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|------------|--|---|
| <b>6</b>   | <b>Welcome new councillor</b>          | To welcome Richard McAndrew and complete paperwork                                    |
| <b>7</b>   | <b>Recent election</b>                 | To discuss the recent later time & place of by election                               |
| <b>8</b>   | <b>CoOption of Councillor</b>          | to discuss co-option of councillor for remaining vacancy                              |
| <b>9</b>   | <b>Highways / footpaths</b>            | to receive an update  |
| <b>10.</b> | <b>Playground maintenance contract</b> | To review the Playground maintenance contract   |
| <b>11</b>  | <b>Audit Fee</b>                       | to discuss audit fees   |
| <b>12</b>  | <b>Data Protection Officer</b>         | To discuss the appointment of a DPO   |
| <b>11</b>  | <b>Website</b>                         | to receive update   |
| <b>12</b>  | <b>Meetings</b>                        | to receive reports on any meetings attended   |
| <b>13</b>  | <b>Play Area / Teenage Facilities</b>  | to discuss recent anti-social behaviour<br>to discuss arrangements for accessing shed |
| <b>14</b>  | <b>Village Hall</b>                    | to receive update   |

- 15 **Sport and Recreation Centre** To receive update  
16 **Toilets/Cleaner** to receive update  
17 **Correspondence** to discuss/comment on correspondence  
18 **MCNP** To receive update  
19 **Planning**

The following planning documents had been received :

**Applications :** 17/00446/TCA treework The Planes, Water Lane

**Approvals :** 17/00367/TCA treework at Cedar Cottage, Northside

17/02163/LB Almshouses, Northside

17/00399/TCA treework Willow Cottage, The Dickredge

17/01989/F Kiftsgate House, Southside

**Refusals :** 17/01694/F New dwelling at Cedar Barn

Rectory Homes

17/03745/OUT Enstone Airfield

- 20 **Finance** To Approve accounts for payment  
To approve precept request for 2018/19  
To discuss bank signatories and banking arrangements

### **Date of next meetings**

**Date of next meetings: 19th Feb, 19th March, 16th April, 14th May\*, 18th June ,  
16th July, 17th September, 15th October, 19th November**

**Annual Meeting of the Parish Council 14th May 2018**

**Annual Parish Meeting TBC (between 1st March-1st June)**

**\* VH committee room unavailable - History Centre ?**

**Other matters** to advise of items for next meeting or for information only



Cathy Fleet – Parish Clerk – 01869 347000

Public & Press are invited to attend