

Minutes of the meeting of the Steeple Aston Parish Council held on

17th October 2011 at 7.30 pm in the Village Hall Committee Room

Present: Mrs Mason, Mr. Coley, Mrs McKinley, Mr Ferguson, Mrs Trinder. Members of the public : Cllr Kerford-Byrnes, Mrs. Whybrew, Oli Ong, Jack Taylor, Alex Hatzigeorgiou, Ryan O'Sullivan

In attendance: Cathy Fleet (Clerk)

Apologies were received from Mr Preston, Mr Macnamara and Cllr Jelf

Declarations of Interest : Mrs Mason declared an interest in the Village Hall and S&R

Minutes of the last meeting held on 19th September 2011 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

Public Participation : Oli Ong, Jack Taylor, Alex Hatzigeorgiou, Ryan O'Sullivan were attending to discuss the BMX track which is covered later in the minutes.

10.11.01 Clerk's Report

Bollards opposite Robinsons Field	Clerk has arranged for reinstatement
Damaged trampoline	Trevor Stewart investigating repair/replacement
Pocket Park gate, Nizewell bus shelter, VH door	Dave Trinder has these jobs in hand
BMX track, leaf clearance, hedge cut	Price obtained from M. Probbbits, approved -BMX + Hedge . Clerk to query leaf blowing estimate.
Heyford road trees	DK. and MM. To meet Roderick Nicholson on site to agree pruning required. Contractors will then be invited to tender
Bollard opposite school	Has been replaced
Food disposal bags	To be purchased from CDC and sold in shop
Toilet	This is currently out of action. Clerk has reported to Kevin Brooks and awaiting repair
Pink small electrical recycle bin	Has been damaged. Clerk reported to CDC

10.11.02 **Old BMX Track** - Oli Ong explained that as part of the Duke of Edinburgh award scheme he and his friends were required to carry out 6 months voluntary work. They had identified the old BMX track as in need of refurbishment and had prepared rough drawings of a bike trail which they feel would be welcomed by their age group. The plans could also incorporate a wildlife area within the trail. They have spoken to pupils at the Warriner who are in support of such a venture. They will carry out all the work with assistance from Mr. O'Sullivan who can possibly also provide equipment. All Councillors were very much in favour of the project and asked that more detailed plans and a questionnaire indicating possible usage be provided at the next meeting. They were asked to check whether the Duke of Edinburgh scheme provided them with insurance. M.T. Will liaise with their team leader. Clerk to check PC policy and discuss with Playsafety any H&S issues. **ACTION: MT/Clerk**

10.11.03 **Highways** - No progress has been made on Ducketts Well - Mrs. Mason to speak to Mr. Kinch **ACTION : MM**

Clerk had received notification of a temporary Road Closure and "No Waiting" Restriction - Steeple Aston - Grange Park 9 November 2011 for up to 5 days (anticipated as 3 days) and notices had been put round the village.

10.11.04 **Website** - There had been no recent meeting

10.11.05 **Meetings** - Mrs McKinley had attended the Emergency Response meeting and has information which will be added to the update to the document due in January **ACTION :CM**
The CDC Parish Liaison Meeting to be held at Bodicote House on 9th. November will be attended by Mrs Mason, Mrs. McKinley, Mr. Coley and possibly Mr Kewley

10.11.06 - **Play Area** - The ROSPA report has been received and 3 items were noted. 1. A difference in level near the picnic table which could potentially be a trip hazard which will be turfed in the spring. 2. The exposed membrane which is gradually being cut away as it becomes exposed. 3. The broken net on the basketball hoop which the Clerk will investigate replacing. There was praise in the report for the overall condition of the play area and its facilities.

ACTION : CLERK

Rachel Smith is continuing to carry out a survey of users of the playground and will be invited to report her findings at the next meeting.

Mr Coley had prepared contracts for Ground Maintenance and Play Area Steward. Clerk to place invitations to tender in SAL, Noticeboards and on the website. The deadline is to be 13th December for commencement in January. (N.B. Now altered- Tenders will be opened on Tuesday 10th January 2012 and Tenderers will be notified by Friday 13th January.) Tenders are to be returned to Mrs Mason. Cathy Fleet and Jason Meek to continue maintaining the Playground in the interim.

ACTION : CLERK

10.11.07 **Village Hall** - VH Chairman has been told that the Boiler Room door will be repaired shortly.

10.11.08 **Sport & Recreation Centre** -The S&R building has been booked for 27th November for a refresher course for Community Responders and it was **RESOLVED** that the PC would fund this.

10.11.08 **Toilets** - The toilet is currently out of action because it will not flush. Kevin Brooks has been contacted and it is hoped the problem will be resolved before half term week. The question of expenditure was discussed and a breakdown of costs examined. It was decided that a whole year should be monitored to give an accurate record of expenditure but the likely increase in costs should be noted for the precept.

ACTION : CLERK

10.11.09 **Allotments** - Mrs Mason reported that the agreement reached re: the Diocese charging the PC directly for insurance coverage on the Diocesan policy cannot be implemented. PC are awaiting information from Carter Jonas as to how they wish to resolve the insurance issues. A final meeting with the PC's solicitor had been held and as all other concerns have been resolved the lease can be signed on agreement about the insurance. A final invoice has been received from Henmans which also covers the signing of the lease and Land Registry fees.

10.11.10 - **Mobile/Broadband Reception** - Mrs McKinley reported that Lower Heyford have expressed interest in supporting Steeple Aston's campaign for improved mobile reception. An offer had been made (by who?) to site a mast at the wharf in Station Road Lower Heyford. It was felt that this and any support from Middle Barton was too far away to have any impact on Steeple Aston's reception. Customers are advised to complain to their suppliers directly and frequently as this will register the level of discontent with the suppliers and a flier has been created which will be copied and distributed throughout the village.

ACTION : CLERK/CM

10.11.11 -**Grit/Salt** - A letter had been received from the residents of Harrisville requesting that a larger grit bin be sited near to the Paines Hill/South Side junction. Clerk to respond to this letter saying that the PC are unable to upgrade or replace the bin due to OCC policies. Mrs. Mason to meet with Paul Wilson, OCC Area Steward to discuss the provision and location of salt supplies. Letters received from OCC councillors do not indicate a solution to the PC's concern about the OCC Winter Provision policy. The village has 4 snow shovels. A further 2 to be purchased and their locations publicized.

ACTION : CLERK/MM

10.11.12 - **Jubilee Celebrations** - Mr Coley reported that a committee had been formed to discuss ideas for a jubilee celebration. It was hoped a profit would be made from the event which would be donated to the Bell Fund. If, however the event made a loss Mr Kewley proposed and Mrs McKinley seconded and it was **RESOLVED** that the PC would underwrite it to the value of £500.

10.11.13 **Correspondence** - Correspondence lists were discussed

10.11.14 **Planning** -

05/10/201111/01393/f	Mrs Bartlett, Seven Springs, South Side	Open bay garaging & store
10/10/201111/00237/TCA	Mr Lipson West Grange, Grange Park	Felling of Eucalyptus tree
11/10/2011	Miss Cox, Giles Yard, South Side Dorchester Group, Change of use to 103&315	Variation of conditions
13/10/1111/01428/F	Camp Road, Heyford Park	

10.11.15 **Affordable Housing** - A public meeting will take place on 10th November between 3.30 and 7.30pm when representatives from Sovereign Housing and CDC will be available to discuss the proposed affordable housing. It is hoped that outline plans will be available. Councillors agreed to be present at the following times :

3.30-4.30pm	Mrs. Trinder
4.30-5.30	Mr Coley
5.30-6.30	Mrs Mason
6.30-7.30	Mrs McKinley

10.11.15 **Localism Bill** - This item to remain on the Agenda for next meeting

10.11.16 **Finance** - It was **RESOLVED** to accept the following Accounts for payment :

Payee	Detail	Amount	Cheque No
Playsafety	ROSPA report	£270.00	200379
Jason Meek	Playground maintenance	£66.40	200380
Cathy Fleet	Clerk salary	£217.82	200381
Cathy Fleet	Clerk expenses	£20	200382
M Probbits	Grass Cutting	£245	200383
Julia Joyce	Toilet cleaner	£160	200384
Henmans	Legal Fees	£1274	200385

10.11.17 **AOB** - It was reported that cats have been attacked by a large dog in the Nizewell Head area and that one had subsequently died. Clerk to pass dog warden details to Mrs. Trinder.

Date of next meeting 21st November 2011

The meeting closed at 10.20pm

Signed Mrs M Mason **Date**