

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 14th July 2014 at 7.30 pm in the Village Hall Committee Room**

Present: - Mr Coley (JC) , Mrs Trinder (MT) , Mr Ferguson (SF) , Mrs. Wright (HW) ,

Members of the public : Mrs Whybrew, Cllr Kerford-Byrnes, Cllr Arash Fatemain

In attendance: Cathy Fleet (Clerk)

Apologies were received from Mr. Preston, Mr. Lipson, Mrs McCready

Declarations of Interest : No declarations of interest were made.

Minutes of the last meeting held on 16th June 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

07.14.01 Public Participation : Cllr Kerford-Byrne informed the meeting that CDC are assuming that by 2017 no government grant will be made. He also spoke of the Boundary changes proposed by CDC and that Cherwell will be divided into 16 wards, 5 in Banbury, 3 in Bicester, 2 in Kidlington and 5 in rural areas and that Steeple Aston will fall into a ward to include Deddington, Adderbury, Duns Tew and Mollington.

Cllr Fatemain reported that at the recent OFSTED Inspection of childrens services, Oxfordshire was rated GOOD on all counts.

07.14.02 Clerk's Report

Defective post box by Bradshaw close reported to Royal Mail who will action

Email sent to Carters re making good required at Coneygar Fields

Permission obtained for re-siting of bin

Contacted CDC re hedge to Coneygar Fields

07.14.03 Matters Arising - JC had been in contact with Lawrence White regarding the grasscutting in the churchyard who had informed him that the PCC will be in a position to review the area of the churchyard by November and will let the PC know, which may affect the grant made to the PCC by the PC.

07.14.04 Highways/Footpaths - There had been complaints from residents of The Crescent about the hedges in the area. Clerk to contact Sanctuary Housing who are responsible for hedge cutting. **ACTION : CLERK**

The hedge by Coyneygar Fields has still not been cut. Cllr Fatemain provided details of contact at OCC. Clerk to contact. **ACTION : CLERK**

Hedges in the Millennium park, the War memorial and adjoining Lawrence Fields are in need of trimming. Mrs. Whybrew to provide contact details of a likely tradesman.

ACTION: JW/CLERK

07.14.05 Website - No meeting had been held

07.14.06 Meetings - JC had attended and reported on the OALC Policy meeting.

01.13.07 Play Area - It had been reported that there have been instances of dog fouling in the park. The hedges need some trimming. Cars have been parking on the grass near the MUGA which should be discouraged.

07.14.08 Village Hall In the absence of Mr. Lipson, the matter of the split of the remainder of money from the History Centre extension is deferred to the next meeting.

07.14.09 Toilets/Cleaner - No problems to report.

07.14.10 Allotments - JC has spoken to Vaughan Billing about the damage to the wall possibly caused by the Sycamore Tree. Vaughan Billings to establish ownership of the wall and prove that the tree, owned by the PC, has caused the problem.

07.14.11 - Correspondence - Correspondence lists were circulated and discussed.

07.14.12 - Neighbourhood Plan - It was agreed that subject to the amendments to the TOR Steeple Aston should join with other villages led by Ardley in Fewcott in creating a Neighbourhood Plan with Dorchester Living. Sub-committees will be set up with the following representatives from Steeple Aston representing:

Commerce & Business

Community & Facilities - Richard Preston

Transport - Stuart Ferguson
 Affordable Housing - John Coley
 Environmental Impact - John Coley & Richard Preston
 Education - Rose McCready

07.14.13 Planning -

- 14/00191/TCA Notice of Intent Tree work, The Old Post Office
- 14/00156/TCA Tree work Manor Farm, south Side - APPROVED
- 14/00777/F Enlargement of existing extension 2 New Manor House, south side - APPROVED
- 14/00895/F Canterbury House, Fir Lane, Side Extension
- 14/00869/F Brookside Paines Hill First floor and single storey rear extensions
- 14/00486/F Kiftsgate House Extension and alterations to form 2 dwellings
- 14/00981/F Wickhams, Paines Hill, SSRE & entrance

07.14.14 Affordable Housing There is still considerable cause for concern about the allocation of housing. All except one of the properties is now occupied. The fencing to the rear of the site has been removed. The grass verge to Fenway has not been reinstated. Clerk to chase. **ACTION : CLERK**

01.13.20 Finance - It was **RESOLVED** to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount
200780	CDC	Election Fees	39.00
200781	Oxford city Supplies	Toilet supplies	67.03 *
200782	Brian Johnson	Sycamore Stone	1950.00
200783	Cathy Fleet	Clerk Salary	226.82
200784	Cathy Fleet	Clerk Salary (August)	226.82
200785	Ryan Kilby	Playground maintenance	156.98
200786	Julia Joyce	Toilet cleaning	320.00
200787	Mark Probbitts	Grasscutting x 4	1140.00
200788	Cathy Fleet	Clerk expenses	30.6

* VAT reclaimable

Date of next meeting : 8th September 2014

**The meeting closed at
 9.15pm**

Signed Mr. J Coley (Chair) **Date**

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
07.14.04	Clerk to contact Sanctuary Housing re hedge cutting at The Crescent.	Clerk
	Clerk to contact Caren O'Sullivan@ oxfordshire.gov.uk re Coneygar Fields hedge	Clerk
	Mrs. Whybrew to provide details of George who may carry out hedge cutting	JW/Clerk

07.14.15	Clerk to chase for reinstatement of grass verge on Fenway	Clerk
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