

**Minutes of the meeting of Steeple Aston Parish Council held on  
Monday 21 July 2008 at 7.30pm in the Village Hall Committee Room.**

**Present**, Mrs Mason – chair, Mr Preston, Mr Coley, Mr Hotston, Mrs Lee (Clerk), 2 members of the public – Mr Brooks & Mr Henney.

1. **Apologies** were received and accepted from Mrs McKinley, Mrs Willatt, Mr Ferguson & District Cllr J Macnamara.
2. **Declaration of interests** – Mr Preston declared a personal interest in the planning application at 7 Grange Park.

**3. Public Participation –**

Issues raised concerned the state of parking in the village – concern was noted re the parking on the road junction on Northside at Randolph’s Clerk to write to residents and request PCSO’s to check on the parking here close to the road junction. **Action : Clerk**

Parking outside Red Lion Corner was discussed – Mr Henney will contact PC Caroline Brown and discuss this issue with her as he has received several warning notices with regard to parking. The Parish Council would have no objections to his parking on the wider junction of Water Lane in preference to his front door on Southside which was felt to be very dangerous. He advised the meeting that once building works was completed one car would be parked on his own property curtilage.

4. **Minutes of the last meeting** – 16 June 2008 – these were proposed for acceptance by Mr Preston with unanimous agreement and were signed as a true record of the meeting.

**5. Clerks report**

Dickredge	On agenda
Overhanging foliage	Reported to OCC – Opposite White Lion & bottom Paines Hill – <b>Clerk</b> to report Fenway overhanging foliage at Mr Nicholson’s to OCC
BMX track hedge	Has been weeded
Litter bin Paines Hill	<b>Mr Preston</b> has liner and bin and will check to see if new brackets are required.
The Beeches/Rousham	Water on road and mud/debris on road edge. OCC have carried out works – more work will be required in the autumn.
The Crescent	Contacted Charter re hedge – no response despite messages
Shepherds Hill	Has been weeded
Village Hall Booklet	Working on this to put something together for sports & rec etc.
Pocket Park	Gate off hinges - replaced
Mr Henney Red Lion Corner	Re parking on road junction and police signs passed on TVP - Caroline Brown’s contact details.
Bollards Millennium Park	One has been removed – needs reconcreting – <b>Clerk</b> to arrange with OCC Highways.
Allianz	Re insurance & lease conditions – not possible to comply with Trust request - awaiting response from Trust

Highways	Pre-school zigzag lines will be in place by end month
Notice boards	Still looking for suitable supplier – Aston Windows will quote – wait to check with new owner of Old Forge re permission to place on wall before ordering a board for this site. . Clerk to check ownership of triangle of land directly in front of present notice board
Village hall sign	OCC are redesigning signs and will replace in summer
Harrisville	Letter written and delivered to all residents re parking and police.

## 6. Highways –

- Dickredge – the junction lines are now in place and seem to have improved the problem slightly. It was agreed parking was an issue across many areas of the village and residents were asked to use their common sense in parking considerately. Mr Preston to liaise with the PCSO's to ask them to continue to promote the parking restrictions at the end of the Dickredge, Northside – outside Randolph's – in general in those areas where the parking is dangerous and could either cause an obstruction to emergency vehicles or the loss of a sight line for other drivers.
- Clerk to write to Recreational Trust re the hedge along Fir Lane as this is obscuring the sight line when exiting the car park. **Action: Clerk**

7. **Website** – the minutes of 19 June & 16 July were proposed for adoption by the Parish Council by Mr Coley with unanimous approval.

8. **Sports & Recreation Building** – ORCC grant for hall for £2800 – flooring works will commence 4 August and will take 10 days. PC will reclaim Vat on grant to PC and their contribution to works – max £4000.

## 9. Planning

### Applications

- 08/01437/TCA - Mr T Messenger – Audley Cottage Paines Hill – Fell 1 conifer. No objections
- 12 applications Heyford Park for change of use to allow for continued use of land and buildings by Paragon Fleet Solutions until 2013. No Objections
- 2 applications Heyford Park – Parkers for use of buildings for vehicle storage – No objections.
- 08/01479/F – Mr Varney – Heyford Park Change of use to allow agricultural storage in building 3048 – No objections.
- 08/01492/F Thames Valley Police Authority – Temporary change of use for police training Heyford Park – No objections.
- 08/01567/F Mr Hart – Brasenose Barn, Oxford Rd – Conversion of open fronted storage building to form ancillary family accommodation – No objections but condition that use and ownership of conversion is tied to that of the existing dwelling.
- 08/01552/F Mr Ganthony – Dolphin End South Side – Replacement front porch – No objections
- 08/01601/TCA Mr Barber – 7 Grange Park – Works to horse chestnut subject to TPO8/70 - No objections

Granted: The following applications, granted planning permission subject to conditions, were noted:

- 08/1018/LB - Mrs Henney – House at Red Lion Corner – Insulation of roof an internal wall plastering

- 08/00707/F–Mr Morris – Conversion of offices into 2 residential units – The Old Forge Paines Hill.
- 08/01228/TCF - Mr Staig – Rectory Farm house – Fell 2 sycamore – No objections
- 08/01437/TCA - Mr T Messenger – Audley Cottage Paines Hill – Fell 1 conifer.

Refused

- 08/00691/F – NOC – Change of use of Building 3053 to storage.

Appeals

- Workshop South Side - appeal has been dismissed – lies outside boundary of village, intrusive form of development, live/work units should not be treated as an exception to policies resisting new residential development in the countryside

Settlement boundary meeting with CDC – notes had been circulated. CDC is still unsure if they will progress with the option of setting settlement boundaries.

**10. Incidents Log**

- Incident with Stagecoach bus 59 on Southside – car forced into hedge – Clerk to chase a reply to Mr Preston’s email from Mr Bayliss at Stagecoach. **Action: Clerk**
- Youths approached customers in the garden of the White Lion to purchase cigarettes for them PCSO’s contacted.
- Mrs Tosh has been intimidated by someone on Paines Hill for having her cottage clients parking outside their house. Two of the clients had damage done to their car.
- A resident was reported to be driving again without a license.

**11. Play Area –**

- Clerk to ask Mr Probbitts to cut the grass area around the outside of the BMX track and invoice the PC for the extra work. **Action: Clerk**
- Playbuilder grant details forwarded to Mr Preston – unanimously agreed to start work moving on looking to renewing the play area. PC to do article for September SAL asking for volunteers to form a play area committee – Mr Preston to ask existing committee if they wish to be involved. **Action : Mr Preston.**
- Emergency repair carried out on steps and reports of wear to the tyre swing – continued monitoring required as wood is starting to decay – will need replacement in 12 –24 months.

**12. Reports from Meetings** – Mr Coley had circulated report from waste recycling meeting. Mr Preston reported back on the NAG meeting and advised that hand held speed cameras will be in the village shortly.

**13. Correspondence –**

Mrs Monk	Re Highway Code and lines at preschool	<b>Clerk</b> to respond and advise lines are not in the highway code.
Oxfordshire Partnership	Oxfordshire 2030 Consultation	For circulation and discussion at Sept meeting
OCC	Road closure – 5 August – 8 August Water	

	Street Somerton	
CDC	Draft Rural Strategy consultation	Emailed to all for Sept meeting

**Envelope – for distribution**

CDC	Cherwell Link, Youth Spotlight, notes Parishes meeting, Challenging Cherwell
Clerks Councils Direct	
ORCC	Review
CDC	Standards Meeting
OCC	Countryside Review
Oxon Highways	Annual Report
CDC	Upper Heyford Base planning Forum notes
CDC	Standards meeting notice

**14. Village Hall** – feasibility study progressing.

**15. Parish Plans** – is progressing.

**16. Finance**

Accounts for payment

S Lee – clerk £244.37 less tax £131.60	£112.77
HMRC	£131.60
Steeple Aston Village Hall	£ 10.00
Mark Probbitts – grass cutting & work at Shepherds hill	£950.00
Trevor Stewart – emergency repair play area	£35.25
M Mason – plans copied	£8.00

Proposed for payment Mr Coley with unanimous agreement.

Receipts

£4000 – Dr Radcliffe’s Trust – drainage works

£1699.69 – Grass cutting

Monthly budget review – was unanimously accepted with no questions.

**17. Affordable Housing – Rural Exception site** – confidential minutes.

**18. Any Other Business:**

Mr Coley reported several brown bins that had not been emptied – CDC are aware and have said they will collect – **Clerk** to liaise with CDC re issue.

Mr Preston advised that he would not mow the Tchure until some discussion on dog bins had taken place – agenda for next meeting and **Clerk** to request that Mr Probbitts mow at present.

Pyracantha on bus shelter has been pruned and clippings left on the grass – Clerk to check to see if they are still there

**Action: Clerk**

**19. Date of next meeting – Monday 8 September 2008 7.30pm – please note new date of meeting**

The meeting closed at 9.52pm

Signed.....

Date.....