

Minutes of the meeting of the Steeple Aston Parish Council held on Monday 28th April

2014 at 7.30 pm in the Village Hall Committee Room

Present: -Mrs Mason, Mr Preston, Mr Coley, Mrs McKinley, Mrs Trinder, Mr Ferguson, Cllr Macnamara, Cllr Kerford Byrnes,

Public: Mrs Whybrew, Mr Lipson, Mr. D.Ward, Mrs.M.Ward, Mrs. P. Ward, Mr. S. Ward, Mr. David Hill.

In Attendance: The Clerk was ill and did not attend. Mrs. Whybrew agreed to take the minutes.

Apologies: were received from Mr Kewley

Declarations of Interest : Mrs Mason declared an interest in the Village Hall and Sport & Rec and Mr. Preston declared an interest in the Village Hall.

Minutes of the last meeting held on 24 March 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were duly signed.

04.14.01 Public Participation : The Ward family had attended the meeting to discuss concerns over Giles Yard which are covered later in the minutes

04.14.02 Clerk's Report

Heyford Road drain reported Ref 638126

Litter pick - Had taken place

Mark instructed to cut grass and return contract Dog fouling notices erected on playground

White van parked outside shop- Now on grass verge opp. Crescent

Toilet door lock not yet repaired - C.F. To contact 2 more possible handymen

04.14.03 Matters Arising

The Town Well Pavement has been repaired with tarmac which is sloping and dangerous This needs urgent action. **ACTION: C.F.**

The Paines Hill waste bin will be erected shortly

ACTION: R.P.

Mr Lipson will represent SAVA and the PC at the CDC Heritage Assets consultation / workshop. R.P. Reported that he had responded to Deddington Health Centre's consultation re: the in house pharmacy and that SAPC would support their views.

04.14.04 – The PC were concerned that Planning Conditions had not been adhered to. The Ward family were concerned about a visit from the CDC Enforcement Officer and photographs being taken of the site. The Wards wished to know the PC's views. They explained that they were the site owners, that they had eliminated the ragwort and the brambles from the Yard, but had not removed any trees. They had erected an 8' high fence. Vehicles parked on site were likely to be visiting workmen. They offered to paint the fence and plant greenery around the site. They agreed to contact the CDC Planning Officer and the Enforcement Officer to agree how to meet planning approval requirements and ameliorate the unattractive impression given by lots of clearly visible vehicles. They will report back to the PC.

04.14.05 Highways/Footpaths - Hugh Potter says the Rifle Plank Bridge will be rebuilt 'this summer'.

The Litterpick was on Sunday 27th April. Sixty Foot was relatively clean but dog fouling on Heyford Road was very bad. Dog warden to be invited to patrol area. Thanks were expressed to all the volunteers.

Action : Clerk

It was not clear if Mr Norris had obtained planning approval for the hard standing by his house in Heyford Road. He would be asked.

Action: RP

The grass cutting was done about 10 days after it was requested and not all areas were cut.

Mark to be reminded to return contract properly signed, to note all areas to be cut and asked if he had done a weed kill.

Action: CF /RP

The work on the drains in Water Lane had worked as there was no pond there when it rained recently.

04.14.06 Meetings – RP attended a meeting with Dorchester Living and had a circulated report to Councillors. Dorchester had found another village willing to be 'lead village'. Steeple Aston

supported the proposal for a joint Neighbourhood Plan which Dorchester propose to complete by next May. SAPC will follow proposals closely.

04.14.07 Allocation of Affordable Housing The PC are not kept informed. Teresa Chapman CDC said Data Protection Act prevented her from revealing who had been allocated which home, but this was inconsistent with what potential tenants had been told. The PC had not been consulted about local connections of applicants despite agreement to do so in Section 106 agreement. A parishioner had written to CDC querying the legality of CDC not keeping to the conditions of its Section 106 agreement.

04.14.08 Teenage/Play area Facilities The gate has been repaired and extra sand has been requested. Ryan's upkeep of the area has been impressive. Some weeding now needed.

04.14.09 Skate Park - The proposers have collected information which they will take to the next Recreational Trust meeting and come back to the PC after that.

03.14.10 Village Hall - Water accumulates and puddles by the emergency exit to the village hall. Quote obtained seemed too high. More quotes needed. **Action: RP**
The committee room door and plaster by the door are wet and crumbling. **Action: Mrs Brewer to report back to PC**

04.14.11 Toilets/Cleaner - The lock on the toilet door needs replacing. **Action :R.P. / C.F.**

04.14.12 Sycamore Stone – The Faculty had been obtained. Bernard Johnson would be working on the stone during Oxfordshire Artweeks (www.artweeks.org) (No. 170 in the Artweeks brochure). Between 10th and 18th. May and could be visited at his studio. The stone should be erected before the Patronal Festival and may be dedicated then.

04.14 .13 Allotments - The allotments now have bees. SACAA have received a grant for hedging.

04.14.14 Churchyard – The PCC had are thinking of reducing the area of the churchyard being mown in order to save money. The PC were asked if they might wish to reduce their grant in proportion to the area being left uncut for wild flowers. More information on what area(s) might be left uncut was needed.
Action: M.M

04.14.15 Correspondence. - A letter had been received from Mrs Kinch asking if the PC had any plans to commemorate 70th anniversary of D-Day. MM had replied 'no plans'.

04.14.16 Allotment collapsed wall - It looked as if a tree on the allotment had undermined the wall. It was unclear who was responsible for the wall, but that boundary wall is not the responsibility of SAPC **Action : Contact SACAA re: tree R.P.**
There is a piece of land behind Church Cottage which does not belong to the house or to the allotments. It was commented that the PC would not wish this to be transferred to the diocese by default.

04.14.17 Planning -

14/00110/TCA Tree work Canterbury House – accepted

14/00469/F SSRE Lermoos, Harrisville – approved subject to increased car parking provision off Harrisville

14/00486/F Kiftsgate House, South Side – Site visit to be arranged. Concern expressed about allowing parking on frontage to Sixtyfoot. ML to be expert adviser **Action: R.P. / SAPC**

14/00103/F 4 Lawrence Fields - APPROVED

14/00127/TCA Tree Work - Notice of Intent

04.14.18 Affordable Housing - Open meeting on the Allocations arranged by CDC / Sovereign had been well attended but many of the attendees felt that their questions had not been satisfactorily answered by CDC officers. More applicants did register with CDC. The snagging meeting attended by J.C. had been satisfactory and the path through the woods would be completed with edging and bark. SAPC accepted responsibility for the maintenance of the pathway through Shepherds Hill copse as part of the Sect. 106 agreement. No one was sure who was responsible for the hedge along the roadside once the builders left.

Action: MM to ask Sovereign

04.14.19 Finance - It was **RESOLVED** to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount
200749	Oxford City Supplies	Toilet supplies	80.26*
200750	M Probbitts	Grasscut/Weedspray	475
200501	Ryan Kilby	Playground maintenance	156.98
200502	ORCC	Subs	50.00
200503	Cathy Fleet	Clerk salary	226.82
200504	Cathy Fleet	Clerk expenses	30.99

* VAT reclaimable

JC proposed and RP seconded finance report

04.14.20 – AOB The noticeboard by the church will need to be found a new home as the owner of the wall has asked for it to be removed.

Date of next meeting : 19th. May 2014

The meeting closed at 9.40pm

Signed **Mrs M Mason** **Date**