

**Minutes of the meeting of the Steeple Aston Parish Council held on Monday 17th
February 2014 at 7.30 pm in the Village Hall Committee Room**

Present: -Mrs Mason, Mr Preston, Mr Coley, Mrs Trinder, Mr Ferguson, Mrs McKinley, Cllr Kerford-Byrnes, Cllr Macnamara, Cllr Fatemain, Mrs. Bullement, Mr. Kilby, Miss Cooper, Mr. & Mrs. Hallam, Mrs Quist

In attendance: Cathy Fleet (Clerk)

Apologies were received from Mr. Kewley

Declarations of Interest : Mrs Mason declared an interest in the Village Hall and S&R and Mr. Preston declared an interest in the Village Hall

Minutes of the last meeting held on 20th January 2014 were read and amended to reflect the fact that Cllr Fatemain had sent his apologies and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

02.14.01 Public Participation : All members of the public present wished to discuss the Affordable Housing which is covered later in these minutes.

02.14.02 Clerk's Report

- Dickredge road sign replaced
- Some Potholes have been mended
- Mark Probbitts contacted re grass cutting contract
- Letter sent to PFS Landscapes, unsuccessful tenderer

Contacted Bob Staig re tree inspection report - insurance lapsed so will quote when reinstated

02.14.03 Matters Arising

The additional litter bin has been purchased and will be delivered to Mr. Preston during the coming week. A pole will be required for fixing and it was agreed that Mr. Buswell be asked to concrete it in position.

A stone slab above the Town Well has moved and Clerk will report this and the missing marker post to Highways. **ACTION : CLERK**

Clerk to request further leaf-sweep throughout the village

ACTION : CLERK

The Village Map quote by Mr. Buswell has been accepted but no date has yet been identified for the work to be carried out. RP to contact Mr. Buswell

ACTION : RP

02.14.04 - Skatepark proposal - In the absence of any further information this item deferred to March meeting

02.14.05 Standing Orders, Risk Assessment and Financial Regulations - These documents had been previously circulated and subject to minor amendments it was agreed to adopt them for the forthcoming year, although there may be a need to further update after the Election.

ACTION: CLERK

02.14.06 Emergency Plan - This had been previously circulated, and subject to some updates it was agreed to adopt it for the forthcoming year and circulate to all concerned.

ACTION : CLERK

02.14.07 Highways/Footpaths -

The property in Bradshaw Close whose foliage overhangs South Side is to again be contacted requesting that it be cut back.

ACTION : CLERK

The residents of the properties opposite the Old White Lion whose foliage overhangs the footpath are to be asked again to cut it back.

ACTION : CLERK

The blocked drains on either side of Water Lane are causing a large puddle. Clerk to report to Highways

ACTION : CLERK

The debris and build up of mud on Water Lane is causing a hazard. Clerk to report again to Highways

ACTION : CLERK

The drain outside Compass Cottage, South Side has been tarmaced over following a complaint to Highways about raised ironwork and no longer functions as a drain. clerk to report

ACTION : CLERK

The road surface on Heyford Road all the way from the shop to the bus shelter is in terrible condition and needs complete resurfacing. Clerk to again report to Highways

ACTION : CLERK

The area of grass at the bottom of the Beeches on Fir Lane contains a lot of weeds/brambles. Clerk to ask Mark to strim prior to the first grasscut of the season (additional to his grasscutting duties)

ACTION : CLERK

The brambles in Pocket Park are beginning to grow and will require cutting back later in the season.

It was reported to RP that dog walkers are continuing to use pocket park as a cut through to the field below and allowing their dogs to foul the park. No action can be taken unless the owner of the dog(s) are identified to the Dog Warden. Situation to be monitored.

02.14.08 Website - Nothing to report as no meeting has been held this month.

02.14.09 Meetings - RP will attend the Community Information Network Meeting. SF is unable to attend the Transport meeting on 4th March but will input by email. JC will attend the OALC Chairmanship training.

02.14.10 Dorchester Living - RP, JC & MM had attended a meeting with Dorchester Living regarding their proposals for Heyford Park. Dorchester Living have purchased the entire former air base site, which has planning permission for 1000 new homes but their vision is considerably larger. They envisage the development to include sports facilities, pub, shops, school, surgery etc and be a total community. They have put forward a proposal that would involve surrounding villages in the preparation of a joint Neighbourhood Plan which would demonstrate Heyford park's ability to provide a sufficient number of additional houses to fulfil the projected rural housing requirement for the area and would take the pressure of villages to provide additional housing in the forthcoming years. There was concern by councillors that the transport links would not be sufficient to cope with additional pressure. Cllr Fatemain added that the latest planning application for Upper Heyford was for a permanent filming site. He reported that the general consensus of other villages as regards the Neighbourhood Plan proposal was favourable but cautious and the general opinion of SAPC was that, as development is now very likely to go ahead on Heyford park it is better to be involved and that the Neighbourhood Plan may bring real benefits for the area. MM will respond to Dorchester Living to that effect.

02.14.11 Play Area - Ryan reported that he had mended the gate to the toddler area and that he was concerned that children are playing with pieces of timber left on top of the container. M.M. to speak to Lawrence White about the removal of the timber. Mr. Buswell is currently working in the preschool and had been approached by the group of boys responsible for the Bike Trail and they have moved a considerable amount of topsoil to the track for maintenance purposes.

02.14.12 Village Hall A request has been made by the VHMC that the PC fund a new outside light. All were in favour so VHMC to proceed. Martin Lipson had requested payment for some cupboards etc. for the History Centre. Clerk to circulate final account. **ACTION : CLERK**

02.14.13 Toilets/Cleaner - A problem had been reported with the lock on the toilet door. clerk to investigate **ACTION : CLERK**

02.14.14 Allotments - The Development Plan for the Allotments had been received from Rose McReady and in it they had requested that the PC fund 50% of the cost of a skip for further clearance work. This was agreed. They are also planning to plant native hedging and it was suggested that they speak to TOE for funding. They are launching a beekeeping project this year and will also fundraise to purchase a shed for communal use and have suggested that the PC visit should take place during May

02.14.15 - School Transport - there have been no further developments.

02.14.16 - Correspondence - Correspondence lists were circulated and discussed. SAL have received a £600 grant from the Big Society Fund.

Graham Rose from Appleton, who has been appointed by SSEB to represent rural communities on their 7-person Stakeholder Voice Group had contacted MM regarding repair and maintenance of power lines. Any issues with power delivery, outages etc. can be brought directly to SSEB through him.

02.14.16 Planning - 14/00164/TPO Fell Horse Chestnut tree - 36 Grange Park - **APPROVED**
 13/01733/CDC - Erection of bungalows, The Crescent - **APPROVED**

02.14.17 Affordable Housing - There was considerable discussion by Cllr Macnamara, Cllr Kerford-Byrnes, members of the PC and members of the public regarding the CDC's Allocations policy covering the Affordable Houses on the rural exception site at Coneygar Fields. With the allocation date being imminent there are many issues which need to be resolved. Cllrs Macnamara and Kerford-Byrnes have been discussing SAPC's concerns with officers, who have to act within the legal framework of the recently agreed Housing Strategy. SAPC believes this does not take into sufficient account the special status and purpose of Rural Exception Sites and wish CDC to consider amendments to the Strategy. Apparently many Rural Councillors are in sympathy and agree that the present strategy will discourage villages from identifying Rural Exception Sites, thus reducing the rural housing potential. There is a great deal of unhappiness amongst people hoping to be eligible for Coneygar houses who believe that the Allocation policy is at present working against them. JC to investigate policies of other Councils to see what their allocation policy is. MM to arrange a meeting with Chris Stratford to discuss the way forward.

ACTION : JC/MM

02.14.18 Finance - It was **RESOLVED** to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount
200734	S&R	Hire for 1st Responders	10.00
200735	M Lipson	Reimbursement	502.00
200736	OALC	J Coley training	78.00
200737	Cathy Fleet	Clerk salary	226.82
200738	Ryan Kilby	Playground maintenance	156.98
200739	Julia Joyce	Toilet cleaning	160.00
200740	Cathy Fleet	Clerk expenses	26.40

02.14.19 AOB - MM to put article in SAL regarding vacancies for councillors

Date of next meeting : 24th March 2014

The meeting closed at 10.02pm

Signed **Mrs M Mason** **Date**

ACTIONS SUMMARY

NO	ACTION	To be Actioned by :
02.14.03	Slab and marker post around Town Well to be reported to Highways. Leafsweep to be requested	Clerk
02.14.03	Mr. Buswell to be contacted regarding fixing Village Map	RP
02.14.05	Standing Orders, Financial Regs, Risk assessment to be updated and circulated	Clerk
02.14.06	Emergency Plan to be updated and circulated	Clerk
02.14.07	Letters to be sent to owners of Bradshaw Close and opposite the Old White Lion re overhanging foliage	Clerk

	Clerk to report to Highways the blocked drain and mud on Water Lane, the drain outside C ompass Cottage and the road surface on Heyford Road to Highways	Clerk
	Clerk to ask Mark to strim at the bottom of The Beeches footpath.	Clerk
02.14.12	Clerk to circulate VH final account	Clerk
02.14.13	Clerk to investigate problem with toilet door lock	Clerk
02.14.17	JC to investigate housing allocation policies	JC
	MM to arrange meetings with Dorchester Living and with CDC's Housing dept. -Chris Stratford.	MM

