

**Minutes of the meeting of Steeple Aston Parish Council held on
Monday 15th February 2010 at 7.30pm in the Village Hall Committee Room**

Present: Mrs Mason (Chair), Mr Preston , Mr. Coley, Mrs McKinley, Mrs Willatt, 3 members of the Public, Mrs Jenny Bell , Mrs Bayley and Cllr McNamara (left the meeting at 9.05pm)

In attendance: Cathy Fleet (Clerk)

Apologies were received from Mrs Trinder, Mr Ferguson and Cllr Jelf

Declarations of Interest : Mrs McKinley declared personal prejudicial interest in affordable housing. Mr. Preston declared a personal prejudicial interest on the Village Hall and in works to the trees on 60 foot

Minutes of the last meeting held on Monday 18th January 2009. These were amended re: precept report in SAL and NOC-U.H. appeal and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

Public Participation : No items were raised. Mrs. Bayley attended for interest only.

Clerks Report: **Clerk's contract was signed by Clerk and Chair.**

Poo Bags Supplies in the shop and White Lion have been checked. **CLERK** will put small notices in notice boards advising that supplies are available.

Seat at Paines Hill Has been installed

Bottle Banks Have been emptied

Grit Bins Have been ordered. OCC are awaiting stocks

Broken Street Light in The Crescent **CLERK** to chase

Highways/Footpaths - Following recent vandalism, the Perspex in the bus shelter at Nizewell Head is to be replaced. Mrs. Mason to purchase Perspex and liaise with Mrs. Trinder regarding its installation.

ACTION : Mrs.

Mason

It was reported that a large pothole has appeared in Water Lane near the Red Lion.

ACTION : Clerk

Website - No meeting had taken place and therefore no minutes were available

Incidents Log – No incidents had been reported. PC Caroline Brown has been invited to attend next month's meeting.

Meetings - Mrs McKinley will be attending the Police meeting regarding Speeding in Rural Areas. Mr. Needle (NAG) will also be attending

Mrs. Mason will be attending the CDC Affordable Housing Strategy meeting on 26th February

Mr Preston will be attending the CDC Community Strategy meeting on 25th February

Play Area/Teenage Facilities – Mr Preston reported that the opening ceremony of the Play Area will take place on 19th March commencing at 1.45 with a reception in the Village Hall. There remains some planting to be carried out in March/April and the whole project has been completed under budget. The surface under the basket swing is moving and a new product to remedy this is to be trialled by Trevor Stewart free of charge.

Toilets – There was considerable discussion regarding either building new toilets or using the existing Sport & Rec facilities and knocking through external access. It was agreed in principle that toilets are

needed. Mrs Mason will attend Sport & Rec meeting next Wednesday and discuss. Mrs Mason will also discuss with David Streat (Surveyor) design options for a new facility and check whether a unisex facility with baby changing will fulfil public access requirements.

ACTION : Mrs. Mason

Pocket Park – Mr. Preston had details of the application for funding to Charter which has to be submitted by residents. Mrs. Trinder is to be asked by Mr Preston to co-ordinate residents. Trevor Stewart is to be asked to quote for the work.

ACTION : Mr. Preston

Village Hall - External repairs are due to commence end February/beginning of March. A request had been received from Mrs. Bulleyment for financial assistance with the replacement of the boiler and associated insulation works. Mr Preston provided a detailed breakdown of estimated costs including grants available. The total amount required is £14,500.54 including a 10% contingency. Grant applications for £10,000 will be made by the VHC. Mr Coley proposed and it was **RESOLVED** that the Parish Council would underwrite funding up to £5000. Mr. Preston to pursue grant applications for VHC. Mrs Mason to respond to VH

ACTION : Mr. Preston/Mrs. Mason

Sport and Recreation Centre- Damp in away changing area- Mrs. Mason to Consult David Streat (Surveyor) on best course of action.

Community Transport – No further progress has been made and this item will be removed from further Agendas

Parish Plan – This was received with admiration and it was **RESOLVED** to purchase a gift for Julia Whybrew up to the value of £50. An informal meeting for Parish Councillors will be held to discuss the outcome of the Plan on 8th March in the VH Committee Room. An open meeting to discuss the outcomes of the P.P. is planned. Mrs. Mason to check whether this could be held at same time as AGM and Parish meeting.

ACTION : Clerk to book VH. Committee Room/Mrs. Mason

Correspondence – The Chairman's and Clerk's correspondence was circulated and discussed

Planning – No Objections to : 10/00074/TPO Felling of conifers – 25 Grange Park

10/00057/F Erection of conservatory 20 Bradshaw Close

APP/U3100/A/09/219454/NWF – Landfill at Ardley – Appeal

Consent received for felling of trees at Canterbury House, Fir Lane

Withdrawal of application 08/02107/F Heyford Camp Camp Road, Upper Heyford

Letter in support of Mrs. Vicker's request that refusal of application no. 09/01339/TPObe reconsidered has been sent to CDC.

A hard copy of the CDC Core Strategy (consultation opens 22.2.2010) is to be requested

ACTION : Clerk

Parish Matters - Trees on 60 foot. Mr. Nicholson had provided 3 options for the management of the lime trees on 60 foot. Estimated cost for works circa £1,500. It was **RESOLVED** to consider precepting for next year as there is no urgency. Mrs. Mason to speak to Mr. Nicholson

ACTION : Mrs Mason

Defibrillator fundraising - Mrs. Mason to contact Nick Brown and put an article in SAL outlining the desirability of having a second defibrillator and appealing for someone to lead fundraising.

ACTION : Mrs. Mason

Almshouses – Mr Preston has been asked and has agreed to stand as a Trustee for the Almshouses. It was **RESOLVED** to appoint Mr. Preston as P.C's nominative Trustee.

Affordable Housing – Plans have been sent by Sovereign to the owners of the site. No date has yet been agreed for an exhibition of the plans prior to a planning application or a meeting with ORCC and Sovereign. The agreement with the Brewery to relocate the footpath is progressing. Detailed plans will be available to the village prior to submission.

Finance – The following accounts were approved for payment :

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| Flying Press | £1,106.62 |
| G Hill & Sons | 5,815.50 |
| (agreed by all prior to meeting) | |
| Cathy Fleet | 288.88 |
| Glasdon | 410.01 |
| John Coley | 10.00 |
| Geoffrey Lane | 10.00 |
| Martin Lipson | 10.00 |
| Clare McKinley | 10.00 |
| Mike McKinley | 10.00 |
| Margaret & Colin Mead | 10.00 |
| Caroline Pearsons | 10.00 |
| Julia Whybrew | 10.00 |
| R Preston | 15.00 |
| Granary Publications | 170.00 |
| John Coley | 35.25 |
| Les Stacey | 19.71 |

Helen White has agreed to assist the Clerk with preparation of paperwork for audit and to act as Internal Auditor for the PC

ACTION : Clerk to speak to Helen White

Mr Coley proposed and Mr. Preston seconded that the Clerk is to be authorised to make small payments up to £150 outside of meetings and obtain cheque signatures.

The meeting closed at 10.03pm

Date of next meeting : Monday 15th March 2010

Signed *Date*

