

Minutes of the meeting of the Steeple Aston Parish Council held on Monday 20th January

2014 at 7.30 pm in the Village Hall Committee Room

Present: -Mrs Mason, Mr Preston, Mr Coley, Mr Kewley, Mrs Trinder, Mr Ferguson, Mrs McKinley, Mrs Whybrew, Cllr Kerford-Byrnes, Cllr Macnamara,

Members of the Public : Shane Yates, Deborah Dunn, Barry Dunn, Jenny Hallam, Gordon Hallam, Anna Thatcher, Helen Taylor

In attendance: Cathy Fleet (Clerk)

Apologies : Apologies were received from Cllr Fatemain

Declarations of Interest : Mr Preston declared interests in the Village hall and Conservation document. Mrs. Mason declared interests in the VH and S&R.

Minutes of the last meeting held on 18th November 2013 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

01.14.01 Public Participation :

Skateboard 1/2 pipe Anna Thatcher and Helen Taylor wished to speak about the possibility of installing a skateboard 1/2 pipe on Robinsons Close. They had researched others in the area including the one in Coombe . A map was produced showing the proposed location on Robinsons Field, which is land owned by Dr Radcliffes Trust and leased to the Sport & Rec, over which the PC has no jurisdiction. Anna and Helen are seeking the Parish Council's support in order to gain funding elsewhere. They will bring to the next meeting further information regarding potential usage, ongoing costs and will have spoken with the S&R and Dr Radcliffes Trust.

Affordable Housing The allocation system for Rural Exception housing was the topic of conversation for all members of the public present and has also been the subject of much correspondence this month, following the removal of bands 4-5 from the housing Register and the realisation of the impact of this change, particularly as the Allocations for Coneygar fields had commenced. Following urgent requests from SAPC, Cllr Kerford Byrnes and Cllr Macnamara are attempting to get CDC to review the policy to ensure a fairer system to allow people with strong village connections to take priority for allocation to Rural Exception sites, including the housing in Coneygar Fields. It was acknowledged that there may well be a reluctance for parishes to encourage Exception sites if it is unlikely that they will be of benefit to their communities. There is a CDC meeting on 21st January and with the Conservative Group on 29th January. Mr. Preston requested that SAPC meets with Barry Wood, the Council Leader and Debby Pickford the Minister for Housing at the earliest opportunity in order that personal circumstances can be put forward for villagers who need to be housed in Coneygar Fields.

A report from Carters regarding the progress of the building has been sent to the website and SAL. A short article to be placed in SAL urging people still to submit applications for housing in Coneygar Fields.

01.14.02 Clerk's Report

Grass cutting tender documents sent out
Request for leaf sweep made
Funds have been transferred from Co-Op Bank to Nationwide
Town well posts have been replaced
Straps on baby changing unit have been replaced
Bin has been reinstated on Fenway
New homes bonus of £728 has been awarded
Potholes on Fir Lane & Heyford Road reported Refs 618133 & 618129
Defective street light on Fenway reported - acknowledgement email received
Missing Dickredge nameplate reported again
Further letters delivered re overhanging foliage

01.14.03 Matters Arising

No further progress from OCC regarding the reinstatement of the Rifle Plank Bridge

Clerk to purchase a litter bin plus post and fixings from Baileys to be fitted near the grit bin on Paines Hill
ACTION : CLERK
Consultation regarding school transport to be placed on next Agenda

01.14.04 Highways/Footpaths - Town well marker posts have been replaced but one crucial one is still missing. Clerk to contact Highways
ACTION : CLERK

01.14.05 Website - The website minutes were received

01.14.07 Meetings - Mr. Coley had attended Lower Heyford Parish Council meeting regarding the matter of the planning application for a Romani Gypsy site in Caulcott. LHPC are objecting to the site on planning grounds. Following correspondence with Councillors, a letter of objection has been sent by Mrs. Mason for SAPC.

01.14.08 Play Area - A tree inspection report is required for the trees in the play area. C Clerk to request quote from Bob Staig.
ACTION : CLERK

01.14.09 Village Hall - Still no final account received from Kevin Brooks. Mrs Mason to ask Martin Lipson to investigate.
ACTION: MM

01.14.10 Toilets/Cleaner - Straps on the previously vandalised baby changing unit have been replaced by Ryan. Clerk to check with Julia that the timer on the door is functioning correctly. An electricity bill of £13.46 has been received for the hand dryer proving that it's installation was a wise economic decision.
ACTION : CLERK

01.14.11 Grass cutting contract - Two tenders had been received and upon examining those submitted it was decided to award the contact to Mark Probbitts. Clerk to write to unsuccessful bidder and Mark and make arrangements for the contact to be signed.
ACTION : CLERK

01.14.12 - Appointment of Trustee to Dr Radcliffe's Trust Fiona McCloone had agreed to be nominated and it was a majority decision of SAPC that she be appointed.

01.14.13 Sycamore Stone The fund now stands in excess of £2,600 and the faculty has been applied for by the PCC from the Diocese.

01.14.14 Correspondence lists were circulated and discussed

01.14.15 Conservation Area Appraisal - SAPC's response has been sent to CDC, compiled by Mrs. Mason and circulated. Mr. Preston queried the inclusion of a paragraph on TPO's and whether a number of trees should have been identified in the document.

01.14.16 Apple Press - A steel drum for the press is required and it was agreed that it should be purchased

01.14.17 Finance - It was **RESOLVED** to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount
200726	ORCC	subscription	50
200727	SAVH	strap for changing unit	36.00
20728	Cathy Fleet	Clerk salary	217.82
20729	Ryan Kilby	Playground maintenance	313.96
200730	Julia Joyce	toilet cleaning (3 mths)	520
200731	Cathy Fleet	Clerk expenses	35.40
200732	S&R	Electricity bill	13.46
200733	SAVH	Hall hire	51

It was agreed that John Harron should run the payroll monthly at a cost of £186 pa
David Kewley to clarify Clerks position re salary and expenses with John Harron

ACTION : DK

It was agreed that the precept figure of £21,844 should be applied for to CDC

ACTION : CLERK

Clerk requested to write to all recipients regarding grants awarded following the precept meeting

ACTION : CLERK

Date of next meetings : 17th February 2014
24th March 2014
28th April 2014

The meeting closed at 9.50pm

Signed Mrs M Mason Date