

Minutes of the meeting of the Steeple Aston Parish Council held on

Monday 21st November 2016

Present: Mr Coley (JC) (Chair) Mr. Preston (RP) (Vice chair), Mrs. Wright (HW), Mr. Lipson (ML), Mr. Ferguson (SF), Mrs. R McCready

Members of the public: Mrs. Whybrew, Mr Andy Allen, Mrs. Anna Allen, Mrs. Trish Vickers, Mr. Richard Wade- Martin, Cllr Arash Fatemain, Cllr Mike Kerford-Byrnes,

In attendance: Cathy Fleet (Clerk)

11.16.01 Apologies were received from Mrs. Bridie Malcahy-Hawes

11.16.02 Declarations of Interest: Mr. Lipson declared an interest in the Village Hall and SAVA. Mr. Preston declared an interest in the Village Hall, Grange Park TPOs and Planning issues. Mrs. McCready declared an interest in the Village Hall and the Allotments.

11.16.03 Minutes of the last meeting held on 17th October 2016 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

11.16.04 Public Participation : Mr & Mrs. Allen and Mrs Vickers wished to comment on the Grange Park TPO and it was agreed that this item would be moved up the Agenda. Mr Wade Martin wished to comment on the Hopcrofts Holt garage/crossroads and it was agreed to move this up the agenda also. Cllr Fatemain spoke of recycling centres and confirmed that some will be upgraded to include sales outlets etc. It was not clear if Ardley will remain open but a meeting later this week will confirm this and Cllr Fatemain will pass the details of the outcome of the meeting on. Cllr Kerford-Byrnes confirmed that CDC will make no changes to council tax next year and that precept figures will be known by early January.

11.16.08 Highways

Hopcrofts Holt garage/crossroads

JC had met with the manageress of the garage and it had been agreed that a low-tech solution to the entrance/exit/parking problems at the garage could be implemented with clear Entrance and Exit signs and low level heavy planters being placed adjacent to the highways boundary to prevent parking and thus improve sight lines. This meeting took place during October and it was promised that action would be taken within the next few weeks.

11.16.17 Planning

Grange Park TPO

The review of the TPO imposed in 1970 has been carried out by Fiona Bradshaw, a consultant appointed by Cherwell District Council. The result is that a new TPO has been proposed on a substantial number of trees in Grange Park, including trees which were not covered by the original Area TPO. The residents of Grange Park are not happy with this outcome and feel that the owners of the trees should be at liberty to trim, prune or fell as they see fit. Residents of Grange Park, represented at this meeting by Mr & Mrs Allen and Mrs Vickers requested that the Parish Council should respond to the letter received from CDC Legal Department requesting that an extension of time be made to enable an independent arboriculturalist report to be obtained

ACTION: Clerk to respond to CDC letter

11.16.05 Clerk's Report and Actions from previous meeting

NO	ACTION	Update	To be Actioned by :
09.16.06(1)	Clerk to write to owners regarding overhanging foliage in Water lane, Bradshaw Close, opposite the White Lion and outside Westfield.	Part completed	CF
10.16.06(1)	JC to arrange meeting with owner of Hopcrofts Holt Garage	Completed	JC
10.16.06(2)	CF to order radar gun from Amazon with information provided by JC ML to speak with Upper Heyford PC with a view to borrowing signs JC to speak to Barbara Brewer regarding the loan of hi-viz vests HW to contact PCSO regarding training	Completed Completed Completed	CF ML JC HW
10.16.06(3)	Clerk to inform Kevin Preston his quote has been accepted	Completed	CF
10.16.06(4)	Clerk to request that Sanctuary Housing trim the hedge outside 23 the Crescent	Email sent to Sanctuary. Acknowledgement received. Awaiting reply	CF
	Clerk to report to Lower Heyford PC that brambles on Rousham Bridge need clearing	Completed	CF
10.16.06(5)	Clerk to request that Sovereign Housing trim the hedge on Shepherds Hill/Fenway	Following Email sent to Sovereign, it was established that the hedge is the property of SAPC. Mark Probbitts quoted £140 to cut hedge and remove pear tree at Jubilee	CF
	Clerk to get quotes for Lawrence Fields hedge	Quote of £120 received from mark Probbitts. Quote accepted and work to be carried out prior to 11/11	CF
10.16.07(1)	SF, and HW to check their availability for CDC Parish Liaison meeting	completed	SF/HW
10.16.07(2)	Clerk to draft letter to OALC and NALC supporting their opposition to this proposal		CF
10.16.08	Clerk to speak to Bridget Lewis re uploading to website	No now necessary	CF

10.16.09(1)	Clerk to contact Nicole O'Donnell for advice regarding alleged accident in playground.	Completed	CF
10.16.10	JC to arrange meeting with VHMC Chair and Treasurer	Completed	JC
10.16.11	Clerk to contact Brian Coaker to repair guttering	Clerk to contact Brian Coaker and ask him to contact Richard Preston	CF

11.16.06 Resignation of Councilor

A letter of resignation had been received from Bridie Malcahy-Hawes which was accepted with regret. She was unable to attend this meeting, but it was requested that thanks to her from the councilors be noted.

ACTION : Clerk to commence procedure for electing/co-opting a replacement councilor

11.16.07 Dr Radcliffes Trust - See Below

11.16.08 Highways/Footpaths

A complaint from a member of the public who wishes to remain anonymous had been received by the Clerk regarding the noise of a gas bird scarer in a field off Fenway. He wanted the complaint registered but no action is necessary. The bird scarer was removed shortly after the complaint was received.

An email had been received from a local resident, Mr Neil Davies, regarding speeding cars and buses travelling through the village. Clerk had responded to the email and invited Mr Davies to attend this meeting but no response had been received.

Speedwatch - A radar gun and hi-viz vests have been purchased. HW has received training from Upper Heyford volunteers and will suggest further dates for her volunteers to receive training after which a schedule will be made for volunteers to carry out surveys on South Side and Paines Hill.

Phone Box - No action is to be taken regarding the removal of the phone box in Jubilee Close but Clerk to respond to the consultation supporting the view that the phone box at the station should remain.

ACTION : Clerk to respond to phone box consultation

11.16.09 Designation of Local Green Spaces

ML had circulated a list of potential designated Green Spaces within the village for inclusion in the Neighbourhood Plan. These spaces are areas of the village which should be protected from development. It was agreed to nominate three sites in order of priority - Robinsons Close, the Allotments, and Paines Hill. After some discussion it was decided that the two areas to be listed should be Robinsons Close and the Allotments. The other two suggestions, land adjacent to The Tchure and land opposite Ducketts House are afforded some protection as they are both within the Conservation Area. The Parish Council agreed to the three sites on a majority vote, RP and SF dissenting as they did not agree to the inclusion of the land opposite Ducketts House.

ACTION : ML to inform landowners of the intention to include in the Neighbourhood Plan and inform them of their right to oppose the inclusion.

11.16.10 Charity Donation from Fish & Chip Van

A Fish & Chip van has recently been trading from Robinsons Close on Thursday evenings (4-9pm) very successfully, and the owner has said that he would like to contact some money to a local charity. It was decided that the Sport & Rec would be a deserving organization. JC to pass on contact details to the Fish & Chip owner.

11.16.11 ACTION : JC to pass on details of Sport & Rec to Fish & Chip van owner Website

The minutes of the website committee meeting were read and signed.

11.16.12 Meetings

SF had attended the Parish Liaison meeting and reported that he had had lengthy discussions with Maurice Sheenan (OCC Highways) regarding potholes who had told him there is little chance of Heyford Road by the old white Lion being resurfaced. He was also told that there is no funding available for refreshing white lines. Clerk was asked to find out if the PC are able to engage contractors to carry out white lining.

ACTION : Clerk to find out if the PC are able to engage contractors to carry out white lining

11.16.13 MCNP

ML reported that the Local Plan Part 1 had been published by CDC and that some sites for large development have been identified, including 3 in Steeple Aston and 2 in Middle Aston. The consultation on the document is open until early January, and the MCNP Forum will submit its comments. The publication later in January of the Housing and Economic Land Availability Assessment (including smaller sites) will not be consulted on by Cherwell District Council.

The third round of MCNP Community Engagement meetings will be held in January, Steeple's being on 24th January at 7.30 in the Village Hall. Generic leaflets will be printed for distribution in early December

11.16.14 Play Area

The Bike Trail area has been strimmed and thanks were expressed to ML for removing a tree stump which was causing a hazard.

11.16.15 Village Hall

Following the VHMC meeting, the Village Hall have agreed that they will pay £2000 or up to 1/3 of the cost of the lighting. Work will commence on 5th December and will be completed before Christmas and it is expected that the final cost will be less than the original tender.

11.16.16 Sport & Rec

HW will attend the meeting of the S&R and report back. The matter of the guttering will be attended to (Clerk to ask Brian Coaker to speak to RP)

11.16.17 Planning

The following planning documents had been received :

16/00264/TCA Kralingen - treework - APPROVED

16/00318/TCA Notice of intent of treework Cedar Court

Grange Park TPO - *covered elsewhere in these minutes*

11.16.18 Finance - RP proposed and ML seconded and it was RESOLVED to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount
Card payment	Amazon	Radar gun etc	107.73
BACS	Bob Bickley	Playground maintenance	307.00
BACS	Cathy Fleet	Clerk expenses	40.57
200960	Mark Probbitts	last grasscut & L. Field	405.00
200961	Julia Joyce	Toilet cleaning	200.00

11.16.07 Dr Radcliffes Trust

This item was considered to be of a sensitive and personal nature so members of the public were asked to leave the meeting

A letter had been received from Nigel Roots informing the PC of the resignation from the Trustees of Fiona McLoone and Ted Whybrew. Nominations had been received from 3 candidates, and after some discussion it was decided that Anna Thatcher and Edward Dowler should be proposed.

ACTION : Clerk to inform Nigel Roots, Anna Thatcher and Edward Dowler of their successful nominations

Date of meetings in 2017

Precept meeting – 12 January (7.30pm Paines Cottage)

16 Jan, 20 Feb, 20 March, 24 April, 22 May, 19 June, 17 July, 18 Sept, 16 Oct, 20 November

Annual Parish Meeting (meeting for everyone) 22nd May

Annual meeting of the Parish Council (PC meeting) 22nd May

The meeting closed at 9.45pm

Signed Mr. J Coley (Chair) Date

ACTION LIST SUMMARY

NO	ACTION	To be Actioned by :
10.16.11	Clerk to contact Brian Coaker and ask him to contact Richard Preston	CF
11.16.06	Clerk to commence procedure to co-opt/elect new councillor	CF
11.16.07	Clerk to inform Nigel Roots, Anna Thatcher and Edward Dowler of the PC's decision re Dr Radcliffe's trustee	CF
11.16.08	Clerk to respond to phone box consultation	CF
11.16.09	ML to inform landowners of the intention to include in the Neighbourhood Plan and inform them of their right to oppose the inclusion	ML
11.16.10	JC to pass on details of Sport & Rec to fish & chip van owner	JC
11.16.12	Clerk to find out if the PC are able to engage contractors to carry out white lining.	CF
11.16.17	Clerk to respond to CDC letter re Grange Park TPO requesting extension of time	CF

