

**Steeple Aston Parish Council**  
**Monday 20th November 2017 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

- 1. To receive apologies for absence**
- 2. Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 3. To receive the minutes of the last meeting –**
- 4. Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of Order of Business may apply
- 5. Clerks Report and Actions from previous meeting**

NO	ACTION	Update	To be Actioned by :
09.17.07	SF to write to Anna Allen thanking her for her time on the PC. <i>Update : GP had drafted a letter which SF will send to Anna</i>		SF
09.17.08	SF to contact the landowner regarding Fenway foliage overhang		SF
09.17.09	HW to arrange a Speedwatch session as soon as possible		HW
10.17.11	Clerk to ask Trevor Stuart to look at the matting on the mound Clerk to forward contract to SF and CC Clerk to instruct Bob to proceed with weedspray and hedge	Completed Completed	CF CF CF
10.17.13	SF to ask Margaret Mason if she has paperwork relating to the Football Association		SF
10.17.14	Clerk to purchase light for store cupboard GP to re-set door lock	outstanding	CF GP
	Data Protection and Defibrillators to be Agenda items for November	completed	CF

- 7. Highways / footpaths**
  - to receive an update
  - Grasscutting contract - to discuss
  - Playground maintenance contract - to discuss
- 8. Website**
  - to receive minutes of meeting
- 9. Meetings**
  - to receive reports on any meetings attended
- 10. Play Area/Teenage Facilities**
  - to receive update
- 11. Village Hall**
  - to receive update on funding and
- 12. Sport and Recreation Centre**
  - to receive update
- 13. Toilets/Cleaner**
  - to receive update
- 14. Data protection**
  - To receive update
- 15. Defibrillator**
  - To discuss
- 15. Correspondence**
  - to receive correspondence for information and discuss/comment on
- 16. Planning**
  - New applications :
  - Notifications :
  - 17/01679/F Canterbury House - Approved
  - To receive report on Planning Committee meeting held on 14th November 2017
  - To note Land Registry application made by Mr. White (Westfield)
- 17. MCNP**
  - To discuss responses to consultation

## Finance

To Approve accounts for payment  
To approve quarterly report  
To discuss internet banking  
To discuss financial reporting

## Other matters

to advise of items for next meeting or for information only

**NB The election will be on Thursday 3rd May 2018** . The Councillors will take office 4 days after the election, because of the May holiday being on Monday 7 May, they will take office on Tuesday 8 May 2018. Therefore the Annual Meeting of the Parish Council **MUST** be before 22nd May. The Parish Council meeting can follow that meeting or be on a separate day.

**Date of next meetings: 15th Jan, 19th Feb, 19th March, 16th April, 14th May, 18th June , 16th July, 17th September, 15th October, 19th November**

**Precept meeting :**

**TBC - early January**

**Annual Meeting of the Parish Council**

**14th May 2018**

**Annual Parish Meeting**

**TBC (between 1st March-1st June)**



**Cathy Fleet** - Parish Clerk - 01869 347000

Public & Press are invited to attend