

**Steeple Aston Parish Council**  
**Monday 21st November 2016 at 7.30pm in the Village Hall Committee Room**

**Agenda & Summons to Councillors and Invitation to Members of the Public**

- 1. To receive apologies for absence**
- 2. Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
- 3. To receive the minutes of the last meeting** – 17th October 2016
- 4. Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders.  
Variation of Order of Business may apply
- 5. Clerks Report and Actions from previous meeting**

NO	ACTION	Update	To be Actioned by :
09.16.06(1)	Clerk to write to owners regarding overhanging foliage in Water lane, Bradshaw Close, opposite the White Lion and outside Westfield.	Part completed	CF
10.16.06(1)	JC to arrange meeting with owner of Hopcrofts Holt Garage	Completed	JC
10.16.06(2)	CF to order radar gun from Amazon with information provided by JC ML to speak with Upper Heyford PC with a view to borrowing signs JC to speak to Barbara Brewer regarding the loan of hi-viz vests HW to contact PCSO regarding training	Completed Completed Completed	CF ML JC HW
10.16.06(3)	Clerk to inform Kevin Preston his quote has been accepted	Completed	CF
10.16.06(4)	Clerk to request that Sanctuary Housing trim the hedge outside 23 the Crescent	Email sent to Sanctuary. Acknowledgement received. Awaiting reply	CF
	Clerk to report to Lower Heyford PC that brambles on Rousham Bridge need clearing	Completed	CF
10.16.06(5)	Clerk to request that Sovereign Housing trim the hedge on Shepherds Hill/Fenway	Email sent to Sovereign	CF
	Clerk to get quotes for Lawrence Fields hedge	Quote of £120 received from mark Probbitts. Quote accepted and work to be carried out prior to 11/11	CF
10.16.07(1)	SF, and HW to check their availability for CDC Parish Liaison meeting	completed	SF/HW
10.16.07(2)	Clerk to draft letter to OALC and NALC supporting their opposition to this proposal		CF
10.16.08	Clerk to speak to Bridget Lewis re uploading to website		CF

10.16.09(1)	Clerk to contact Nicole O'Donnell for advice regarding alleged accident in playground.	Completed	CF
10.16.10	JC to arrange meeting with VHMC Chair and Treasurer	Completed	JC
10.16.11	Clerk to contact Brian Coaker to repair guttering		CF

**6. Resignation of Councillor**

To accept Bridie Mulcahy-Hawes resignation and commence the process of co-option of a councillor

**7. Dr Radcliffes Trust**

To discuss the appointment of a Trustee

**8 Highways / footpaths**

complaint regarding bird scarers  
email from Neil Davies regarding speeding  
Speedweatch  
Hopcrofts Holt crosroads/garage  
To decide on action re phone kiosk at Jubilee Close

**9. Designation of Local Green Spaces**

Agenda Item requested by Martin Lipson

**10. Charity donation from Fish & Chip van man**

Agenda Item requested by John Coley

**11. Website**

to receive minutes of previous meeting

**12 Meetings**

to receive reports on any meetings attended

**13 MCNP**

to receive update

**14 Play Area / Teenage Facilities**

to receive update

**15 Village Hall**

to receive update on proposed electrical work

**16 Sport and Recreation Centre**

**17 Planning**

16/00264/TCA Kralingen - treework - APPROVED  
16/00318/TCA Notice of intent of treework Cedar Court  
Grange Park TPO

**18 Finance**

To Approve accounts for payment

**Proposed dates of meetings for 2017 :**

**Precept meeting - TBC early January**

**16 Jan, 20 Feb, 20 March, 24 April, 22 May, 19 June, 17 July, 16 Sept, 16 Oct, 20 November**

**Annual Parish Meeting (meeting for everyone) between 1st March and 1st June**

**Annual meeting of the Parish Council (PC meeting) MUST be in May**

**Other matters**

to advise of items for next meeting or for information only



**Cathy Fleet** - Parish Clerk - 01869 347000

Public & Press are invited to attend