

# Steeple Aston Parish Council

## Agenda & Summons to Councillors and invitation to members of the public Monday 24th April 2017 at 7.30pm in the **Sport & Rec Building**

1. **To receive apologies for absence**
2. **Declarations of Interest** - to receive any declarations of interest from Councillors relating to items on the agenda, in accordance with the Council's code of conduct.
3. **To receive the minutes of the last meeting** - 20th March 2017
4. **Public Participation** - to receive submissions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct & standing orders. Variation of order of business may apply.
5. **Clerks Report and Actions from previous meeting**

NO	ACTION	Update	To be Actioned by :
06.03.17	Cllr Fatemain to find out if any other local parishes use the GPC		AF
07.03.17	JC to establish costs for Badger Bookkeeping to carry out audit on policies and procedures		JC
09.03.17	Clerk to report potholes at Fir Lane, Southside and Middle Aston Road Cllr Fatemain to follow up with OCC the clearing of debris on The Beeches	Potholes have been marked up by OCC	CF AF
12.03.17	SF to find out if Dr Radcliffe's Trustees are progressing any tree work in Robinsons Close AA will investigate possible options of re-designating the Bike Trail to a wildlife area and report back to the next meeting		SF AA
14.03.17	RP to ascertain the work required to the S&R guttering and contact Brian Coaker to carry out the work		
15.03.17	Clerk to contact Sarah Packer who deals with the village hall bookings to see if she would be willing to accept deliveries of toilet supplies 2-3 times a year	Completed. Sarah is happy to accept deliveries	CF

7. **Highways / footpaths** to receive an update
8. **Speedwatch** to receive update and receive prices of signs
9. **General Power of Competence** to further discuss whether to invoke this power
10. **Website** to receive minutes of previous meeting
11. **Meetings** to receive reports on any meetings attended
12. **Play Area / Teenage Facilities** to receive update
13. **Clerk contract & Job Evaluation** to agree and finalise and confirm payment of Bethan Osborne's invoice
14. **Internal Auditor** to confirm appointment of internal auditor
15. **Review of Policies & Procedures** to decide on a procedure for reviewing policies and procedures and whether to use the services of Badger Bookkeeping
16. **Village Hall** to receive update
17. **Sport and Recreation Centre** to receive an update
18. **Planning**  
17/00375/F Brasenose cottage - WITHDRAWN  
17/00080/TCA Old Stables, Southside, treework - APPROVED  
17/00387/TCA Felling of Sycamore 4 Grange Park - APPROVED  
17/00367/F The Coach House, Southside - rear orangery

**Date of next meeting - 15th May 2017**

**Other matters**

to advise of items for next meeting or for information only

A handwritten signature in black ink, appearing to read 'Cathy Fleet', is written over a light grey rectangular background.

**Cathy Fleet** - Parish Clerk - 01869 347000

Public & Press are invited to attend