

**Minutes of the meeting of the Steeple Aston Parish Council held on
Monday 19th November 2012 at 7.30 pm in the Village Hall Committee Room**

Present: -Mrs Mason, Mr Coley, Mrs Trinder, Mrs Mckinley, Mr. Ferguson

Members of the public: Mrs. Whybrew, Cllr Jelf, Cllr Kerford Byrne, Mrs Hallam, Mrs Bell, Mrs Lewins Jenny Grote, Tony Drake, Stuart Roberts

In attendance: Cathy Fleet (Clerk)

Apologies Apologies had been received from Cllr MacNamara and Mr. Preston

Declarations of Interest : Mrs Mason declared an interest in the Village Hall and the Sport & Rec.and the Planning application for Fair Acres;

Minutes of the last meeting held on 15th October 2012 were read and it was RESOLVED to accept these as a true record of the meeting and they were signed by the Chair.

11.12.01 Public participation - Jenny Grote, Tony Drake and Stuart Roberts representing Sovereign Housing presented the drawings for the affordable housing scheme on Fenway which have been submitted for planning permission. A compromise had been reached regarding the footpath which will now be 1m wide. The link path between Shepherds Hill and the proposed development will be of limestone scalplings and rural curbing is to be used throughout. A survey is to be done regarding materials to be used for the buildings but it is likely to be reconstituted stone with slate roofs. Windows and doors will be white PVC. A planting and landscaping schedule will be drawn up .Lighting will be discussed with Highways but is likely to be low level bollard type lighting. An ecology survey will need to be carried out to establish the presence of wildlife, particularly bats and badgers. An exhibition has been arranged in the village hall on 3rd Decembers where there drawings will be available for inspection and representatives from Sovereign Housing will be available to answer any questions.

Cllr Kerford-Byrnes reported that the had discussed 4 Paines Hill with Bob Duxbury who had inspected the property and reported that Section 215 of the Town & County Planning Act may not be applicable as it relates only to land and not property. He will further investigate and inform Cllr Kerford Byrne.

11.12.02 Clerk's Report

- **Clerk is further investigating the possibility of the loan of a speed recording device**
- **CDC have informed Clerk that there is no funding for the kerb and bollard work requested by the Holt Hotel.**
- **Storm drains around the village have been cleared**

11.11.03 Matters arising

- **A grant of £750 has been received from the Big Society fund for the purchase of an apple press for which Cllr Jelf has been thanked. a committee is to be formed for the purchase and use of the press.**
- **The completed forms for the transport survey have been passed to the Clerk for collation which when complete will be passed to Mr. Ferguson**

ACTION : CLERK

- **The white van continues to cause problems in the village with the owner refusing to move it. Mrs. Lewins was attending the meeting to voice her concerns that the van is parked immediately outside her house shading the garden and causing an obstruction. She has written to the owner but has had no reply. Clerk will contact CDC anti-social behaviour team to see if they are able to take any action.**

ACTION : CLERK

- **Clerk has emailed and telephone Trevor Stewart regarding the missing bollards and work required in the playground but has been unable to get a response. Mr Preston to be asked to contact Trevor Stewart**

ACTION : RP

- Clerk has obtained one quote for installing a hand dryer - one more to be obtained.
 - White lines around the village and yellow lines around the school have been renewed. An assessment is to be made by CDC regarding school parking/crossing
 - Beeches footpath is still on the list of CDC priorities for clearance but no progress as yet
 - The wrong size glass has been delivered for the village map but hopefully this will be rectified in the near future
 - Mrs Mason and Mr Kewley had met with the stone mason and had new drawings and stone samples which they will present to the PCC meeting on 22nd November.
 - The volunteer car scheme is up and running
- 11.11.04 Highways - Clerk to arrange for leaf sweep of the village.
The loose paving by the town well has been mended
Mr Ferguson to follow up on road markings around bus stop
ACTION : CLERK/SF
- 11.12.05 Website - The minutes of the website meeting were received
- 11.12.06 Meetings – No meetings had been attended
- 11.12.07 - Play area - Mrs Mason had attempted to obtain a manhole cover from the Deddington depot without success. Clerk to contact Brian Coaker to ask him to supply and fit a manhole cover
ACTION : CLERK
- 11.12.08 - Village Hall - Tenders had been received for the work and the preferred contractor is Kevin Brooks at a cost of £74747 +VAT. The SAVA committee hope to be able to reduce this figure by carrying out some work themselves. A letter of intent has been made to Kevin Brooks holding the price to 31st May 2013 and an application is now to be made to Virador. An invoice for drawings prepared has been received from Cleford Essex. The boundary wall to Fir Lane needs repair and re-pointing which Mrs. Mason has arranged with Jonathan Day to carry out prior to his retirement for a sum of £300-350 this week.
- 11.12.09 Sport & Recreation Centre - nothing to report
- 11.12.10 - Toilet - It was agreed following inspection of the costs breakdown presented by the Clerk that a hand dryer should be purchased and installed to reduce the cost of purchasing paper towels which also cause blockages when mis-used. A quote of approx £150 for installation had been received with another to be obtained from Valley Handyman. The approximate cost of the hand dryer will be £189
- 11.12.11 Allotments - a skip will be delivered w/e 26th November at a cost of £192 after which Bob Staig will commence work. Clerk to make cheque for payment of skip available to Ann Walton
ACTION : CLERK
- 11.12.11 - Grass cutting contract - Mr Coley has updated the contract and further amendments are required. Mrs. Mason to update the map prior to invitation to tender
ACTION : JC/MM
- 11.12.12 Correspondence - Correspondence lists were circulated and discussed
- 11.12.14 Planning
12/01168/F Dormer to north election, Junipers, The Dickredge - APPROVAL
12/1223/F - Two storey side extension, Elm Trees, North Side - APPROVAL
12/00315/TCA - tree work to trees Duckworths Well/The Dickredge

07.12.15 Finance - It was RESOLVED to accept the following Accounts for payment:

Cheque No	Payee	Detail	Amount
200587	Julia Joyce	Toilet cleaning	360
200592	RBL Poppy appeal	Wreath	17
200593	Bob Staig	Allotment tree work	120
200594	Smiths of Bloxham	skip for allotment	192

200595	Cathy Fleet	clerk salary	217.82
200596	Cathy Fleet	clerk expenses	22.00
200597	Ryan Kilby	playground maintenance	176.98
200598	Clelford Essex	VH drawings	2567.96

Date of precept meeting 9th January at 7.30 at The Court House

Dates for meetings for 2013 : Jan 21, Feb 18, March 18, April 15, May 20, June 17, July 15

The meeting closed at 9.54pm

Signed Mrs M Mason Date