

**Minutes of the meeting of Steeple Aston Parish Council held on  
Monday 14 September 2009 at 7.30pm in the Village Hall Committee Room.**

**Present:**– Mrs Mason- Chair, Mrs Trinder, Mr Coley, Mrs Willatt, Mrs McKinley & Mr Ferguson and 6 members of the public Mrs J Bell, Mr R Bickley, County Cllr R Jelf, District Cllr J Macnamara, Mrs D Smith & Neighbourhood Police Officer Mrs C Brown.

**In attendance:** Mrs Lee (Clerk).

**Apologies** were accepted from Mr Preston.

**09.62 Declaration of interests** – Mrs McKinley - personal & prejudicial interest in Affordable Housing.

**09.63 Minutes of the last meeting** – Monday 20 July 2009 - it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**9.64 Thames Valley Police** – PC Brown reported on the latest crime figures and gave an update on the NAG in the parish. Parking issues in the village – tickets have been issued at the top of Water Lane opposite The Red Lion and the top of the Dickredge to a repeat offender. The police will continue to monitor parking in the parish, will continue to ticket offending cars and will put an article in SAL on parking issues in the village.

**09.65 Public Participation** –

County Cllr Jelf advised that the Ardley incinerator will be decided on at the OCC October planning meeting.

District Cllr Macnamara advised that –

- Upper Heyford had a revised appeal date - 10 January and that NOC had now sold to Dorchester Group – possibility of refurbishing properties.
- Ardley Incinerator has been passed as the scheme considered the best value for money but the application will now go to OCC Planning committee for consideration.
- Wind Farm application has gone to appeal.
- RAF Bicester for sale.
- Consultation is taking place on the development of Bicester Market Square.
- Planning application finalised and passed for Bicester town centre.
- North Aston Hall – a planning application for new gates onto North/Middle Aston road has been received.
- Dial a ride - working with PCT to look at funding for transport – need to find a date for the closure of the old doctor’s surgery in the parish to see what conditions were made. The **Chair** agreed to see if she could find the date.

A resident presented a request for temporary portable lighting at the play area for youth club sessions over the winter months – it could be in use on Thursdays from end Sept to March from 7.30pm- 9.30pm at the latest for approx 18 evenings a year. At present there are 20 attendees at youth club.

A resident living adjacent to the play area presented his opposition to this proposal and stated that this went against the original claims that the PC made re no lighting in the area and that he had concerns re safety – he also raised concern re use of the MUGA on a Sunday afternoon with an increase in noise and disturbance.

**09.66 Clerks report**

|                              |  |
|------------------------------|--|
| Village hall sign            | Finger posts are all in place and OCC have been thanked  |
| Bus shelter light            | On agenda  |
| Shepherd Hill hedge          | Contractors instructed - work to take place November 2009 – Clerk to inform residents of work. <b>Action: Clerk</b>  |
| Village street lights        | Parish plan results indicate that 77% of people are in favour of the lights being turned off - it was <b>RESOLVED</b> that OCC be requested to turn the lights off in the parish from 1am to 5.30pm. |
| Charter                      | Charter are arranging a meeting with Village Voices co-ordinator –in Sept – awaiting date  |
| Doctor’s transport           | Cllr McNamara is investigating way forward   |
| Lay by reinstatement         | OCC are monitoring – contacted re rubble left in lay by after work 13 Sept.  |
| Grit Bin - Northside         | Written to OCC – OCC moved back to wall - on agenda  |
| Weeds                        | Contractor has sprayed the village and removed ash trees   |
| Notice board opposite Church | Notice board received – permission granted from builder as flat empty at present – awaiting contractor to install  |
| OS map                       | Awaiting response OS   |
| Anti viral                   | Info distributed re collection points for Tamiflu  |
| Parish Portal                | Circulated info from CDC and completed questionnaire   |
| Bus shelter                  | New timetable case & flag requested – will be replaced when made premium route later in year.  |
| Hedge 1 The Crescent         | Contacted Charter – will only deal direct with residents – written to residents to ask them to contact Charter.  |
| Overhanging foliage          | 20 Bradshaw Close & Old Co-op – PC letters written and Old Co-op passed on to OCC as no action taken.  |
| Willow Tree debris           | All cleared or in the process of being cleared   |
| Dead tree 60’                | It was <b>RESOLVED</b> to accept quote for £95 to remove the tree.   |
| PWLB                         | New DD for new bank account.   |

### 9.67 Highways –

North Aston Hall – a planning application for a vehicular entrance onto the North Aston to Middle Aston Rd has been made to CDC - Clerk to write to CDC to indicate the concern of the parish of on an increased entrance onto this road. **Action: Clerk**

Dickredge – it was agreed to review the situation at this area at the next meeting.

### 09.68 Planning

#### Applications

- 09/00156/TCA - Dr Radcliffe’s School - reduce plum hedge and reduce cedar hedge **No objections** but comment that the cedar may not make a suitable hedge and would be better taken out and replaced with more appropriate hedging planting.
- 09/00164/TCA Cedar Cottage – Fell 1 Robinia – **No objections.**
- 09/01067/F – Transense Technologies 66 Heyford Park – Renewal of change of use – **No objections.**
- 09/01095/F – 18 Grange Park - Render to SW gable elevation and rear elevation of dwelling. Variation of condition 2 of planning application 07/02673/F to allow the use of render on 2 storey extension **Objections under policy D6(i) of the CDC non-statutory**

**Local Plan** as the parish council feel that cement and sand render applied to elevations would be totally out of character with the surrounding properties. At present this property is a brick house with wood board detailing which has been substantially enlarged as a result of recent permissions – Grange Park is a self contained estate and , whilst not in the Conservation Area, is a good and now mature example of 1960/70's estate building. Though many of the houses have had alterations over the years the estate retains a strong visual integrity through the uniformity of the building materials which is appreciated by the residents and the parish council believe that this should be safeguarded.

It was **RESOLVED** that these were the responses of SAPC to CDC.

#### Granted with conditions

- 09/00607/F Fair Acre North Side – Proposed first floor extension, replacement flat roof dormer windows and front porch.
- 09/00633/LB – Fir Cottage, Fir Lane – re-roofing to main roof to house, front and rear elevations.
- 09/00529/F – Adjoining Brasenose Farm – Erection of agricultural general purpose building
- 09/00743/F – 132 Heyford Park – Continued change of use
- 09/00156/TCA - Dr Radcliffe's' School - reduce plum hedge and reduce cedar hedge
- 09/00800/F 4 Grange Park – Side & rear extensions
- 09/00862/F & 09/00863/LB Holly House, South Side – construction of stone wall with gated access at side of property

#### Withdrawn

09/00811/F 18 Grange Park – Cement and sand render to all elevations with some cedar boarding to the front elevation

#### Refused

09/00777/F – 101 Heyford Park – Change of use to design office and light industrial workshop

**09.69 Website Committee**– it was **RESOLVED** that the minutes of the meeting of 9 September 2009 be adopted.

**09.70 Incidents Log** – the meeting reported the theft of trailers in the area.

**09.71 Emergency Plan** – it was agreed that this item would be carried forward to the October meeting for adoption.

**09.72 Play Area/Teenage facilities** – an update had been circulated to all. It was **RESOLVED** to apply for further funding for improved disabled access and play equipment for those with disabilities with access paths being upgraded, a trampoline being installed and other alterations to promote disabled access. Clerk to check with insurers re trampoline on policy. **Action: Mr Preston & Clerk.** Investigations need to be made with regard to toilets on site – next agenda.

Portable lighting – a proposal to introduce portable temporary lighting for Thursday evening youth club sessions at the MUGA/play area was made and it was **RESOLVED** that a temporary portable light could be used with the following conditions –

- only by the youth club on a Thursday evening for 2 hours maximum
- the light pointing away from adjoining properties
- no other group could use this on parish council land

- neighbours to be asked to monitor the light and the noise levels.

Mr Coley will compile an agreement for the Youth Club to sign with a copy given to Mr Bickley and the issue would be reviewed in a year.

The youth club advised that they will monitor any issues and will cease to use the lights if there is a problem.

**Action: Mr Coley**

Mrs Willett left the meeting 9.32pm

Pocket Park – responses to the PC letter regarding installing equipment on the site were received – all were in favour of swings but not a shelter of any sort. It was advised that better no dogs signs were needed on site and that there were issues with litter. A group of volunteers would be needed to do the weekly safety check on the site if it proceeded – Clerk to do a letter asking for volunteers to do checks and litter picks and undergo appropriate training - Mrs Trinder to distribute to Nizewell Head & The Crescent.

**Action: Clerk & Mrs Trinder**

Next agenda BMX track – update on use.

### 09.73 Reports from Meetings –

CDC – Development Control – CDC notes from the meeting will be circulated when received.

BCTA – the possibility of parish council funding to those who needed transport to the doctors was discussed as a community transport initiative. Mrs Mckinley will look into how the hospital transport system works and ask the Surgery re the numbers of patients involved – Clerk to check with ORCC re community transport schemes.

**Action: Mrs McKinley & Clerk**

### 09.74 Correspondence –

|     |   |  |
|-----|---|--|
| CDC | Senior Forum 28 Sept 11am                 | Mr Preston to attend.                                      |
| CDC | Standards Committee Report                |  |
| CDC | Countryside Forum – 30 Sept               | Mr Preston, Mrs McKinley & Mrs Mason to attend             |
| CDC | Food Waste Collection meeting             | Mrs Trinder to attend 18 Sept                              |
| OCC | Temporary Road Closure                    | Station Rd River Bridge – 6 & possibly 7 Oct 20.00 -5.00am |
| CDC | Rural Affordable Housing Improvement Plan | To Chair for information.                                  |

Envelope – for distribution

|                          |   |
|--------------------------|---|
|                          | Planning Futures                          |
| Oxon Highways            | Annual Report                             |
| TVP                      | Update re Neighbourhood Policing          |
| OCC                      | Countryside Service Annual Report         |
| Clerks & Councils Direct |   |
| CDC                      | Rural Affordable Housing Improvement Plan |

### 09.75 Consultations

CDC Sustainable Community Strategy - it was agreed that the Clerk would collate a response to CDC

**Action: Clerk**

OCC – Local Transport Plan – it was agreed Mr Ferguson would compile a response.

**Action: Mr Ferguson**

**09.76 Parish Matters**

The Dickredge – police will continue to monitor the site – review at next meeting.

Mobile phone reception in the parish – it was agreed that the website will put the issue on the Forum for discussion - more information is needed before any decision can be made.

Bus shelter light by White Lion – it was **RESOLVED** that the light should be removed.

Grit Bin opposite Grange Park - it was **RESOLVED** to accept the current position of the bin

Lime Tree on 60 foot – it was **RESOLVED** to accept the quote for £95 to remove the dead tree.

Lawrence Field fence - it was **RESOLVED** not to take any action at present with regard to this – Clerk to get a quote to tidy the area up with 2 oak posts.

Village Steward – this was carried forward to the next agenda **Action: Clerk all above**

**09.77 Village Hall** – it was **RESOLVED** that the Clerk would get quotes for the external works as listed.

**Action: Clerk**

**09.78 Calor Village of the Year** - carried forward to the next agenda

**09.79 Parish Plan** – the meeting was advised that draft results would be available by Xmas.

**09.80 Finance**

Accounts for payment

|  |           |
|--|-----------|
| Steeple Aston Life – duplicate cheque  | £ 300.00  |
| S Lee – Aug & Sept                     | £ 449.10  |
| HMRC                                   | £ 99.00   |
| Trevor Stewart Play Equipment          | £20000.00 |
| Kompan Ltd – Supernova                 | £ 3312.00 |
| Viridor – Landfill match funding       | £ 1104.52 |
| Greenbarnes Ltd – notice board         | £ 921.36  |
| SAVH – extra meeting                   | £ 5.00    |
| PWLB                                   | £ 1490.34 |
| Aston Home & Garden Services           | £ 190.00  |
| M Probbitts – grass cutting & spraying | £ 540.00  |

It was unanimously **RESOLVED** that all cheques be paid as listed above.

Income - £241.40 refund from Allianz re play area equipment, £10,362.50 Precept.

New Bank Account – the forms were recirculated for additional signatories.

**09.81 Affordable Housing – Rural Exception site** – the Council noted that they were very dissatisfied with the lack of progress from OCHA with regard to a site etc and it was agreed to look at an alternative plan if one could be found.

**09.82 – Parish Clerk** – Mrs Lee has offered 1 month’s notice and it was agreed that the advertisement for the position would be placed in Banbury Guardian, Steeple Aston Life, Website, and OALC with closing date 9 October and interviews 15 Oct.

**Date of next meeting** –19 October 2009 7.30pm

The meeting closed at 10.45pm

Signed.....

Date.....