

Minutes of the meeting of the Steeple Aston Parish Council held on 21st June 2010 at 7.30 pm in the Village Hall Committee Room

Present: Mrs Mason (Chair), Mr Preston (Vice Chair), Mr Coley, Mrs Trinder, Mr. Ferguson and 3 members of the public, Mrs. Whybrew, Mr. Spires & Cllr Jelf

In attendance: Cathy Fleet (Clerk)

Apologies were received from Mrs. McKinley and Mr. MacNamara

Declarations of Interest : Mrs. Mason declared an interest in the Village Hall and Sport & Rec. Mr. Preston declared an interest in the Village Hall and the Playground.

Minutes of the last meeting held on 17th May 2010 were read and amended and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

Public Participation : Cllr Jelf has spoken to Pete Ronald, Traffic Engineer who will be invited to come and inspect Sixtyfoot with regard to traffic calming measures. Mr Spires asked if the recent change of Government would have any effect on the proposed affordable housing. Mrs. Mason replied that as far as she was aware no changes would be made. He also asked if the results of the recent Housing Survey were to be taken into account by the Developers. Mrs. Mason replied that the results were similar to the results of the previous survey and that both Sovereign and CDC had acted upon the results.

Highways/Footpaths - The Clerk had reported that the grass cutting grant for 2010 had been reduced by £200 and that she had been in contact with OCC who had provided a map of the areas currently covered by the grant. On inspection this map was shown to be out of date and inaccurate and Clerk to contact OCC to request a meeting to establish the exact areas of grass which should be included in the grant.

ACTION : Clerk

The large pothole in Jubilee had been reported, Ref 332095, but as yet no action has been taken. Two verbal complaints had been received regarding the standard of grass cutting in the churchyard. The PC make a donation to the church for grass cutting but the work is the responsibility of the PCC. Mrs Mason to speak to the Church Warden to make him aware of the complaints.

ACTION: Mrs. Mason

Website - Although there had not been a Website Committee meeting since the last PC meeting, Mrs. Whybrew reported that the planned production and sale of postcards is ongoing and there are plans for Christmas Cards to be sold later in the year. The PC provided financial assistance to produce Christmas Cards in 2009 and this and any profit will be used to produce the postcards. Any future profit will be donated to the Defibrillator appeal.

Meetings - Mrs. Mason had attended the CDC Parish Liaison meeting and provided her notes, making particular reference to a presentation on trees in conservation areas which is relevant to Steeple Aston.

Play Area - Weekly inspections of the play area are being carried out and any problems rectified. A fallen tree branch has been removed. Part of the monkey bar which had been left on Mr Preston's doorstep has been fixed. A loose nut on the basket swing has been tightened, Mr. Preston expressed his thanks to Mr. Spires for reporting this defect. The zip wire is due to be tightened on 22nd June. Various plants which had been pulled out by vandals have been replanted. Mr. Preston again commented on the usage of the playground and the fact that people are coming from a wide area to use the facilities. Trevor Stewart's final invoice has been submitted.

Pocket Park - The application to Charter for a grant is to be re-submitted for consideration in July.

Village Hall - The Clerk had received a letter from Mrs. Bulleyment, Secretary of the Village Hall, outlining the progress of their grant applications and requesting that the PC donate £3,500. It was proposed by Mr. Coley and seconded by Mr Ferguson that the PC will contribute £3,500 towards the project if the Village Hall are successful in securing the other anticipated grants necessary to carry out the planned work. Clerk to write to Mrs. Bulleyment.

ACTION : Clerk

Sport & Recreation Centre - Two estimates have been received for preparation of plans for the proposed toilets at the Sport & Rec and a further estimate is required. It was **RESOLVED** that plans should be prepared and Planning Permission gained as soon as possible and that building work would commence as and when funding is available. It was suggested that fundraising could be undertaken by users of the Playground. **ACTION : Mrs. Mason/Mr Preston**

Village Steward - One Application has been received with a further two expected. One applicant is to be asked for a formal letter of application as only an email has been received to date. Interviews will be held around 9th July. **ACTION : Clerk**

Bus Shelter - Mrs. McKinley had researched some designs for seats in the bus shelter and it was **RESOLVED** to ask a local builder to quote for seats as the OCC recommended seats are in excess of £1000 each. **ACTION : Mr. Preston**

Film Society - It was **RESOLVED** that the PC should pay for the hire of the committee room for the Film Society meeting on 6th July .

Mobile Phones - There had been discussion as to whether to contact mobile phone service providers informing them of the extremely poor level of signal in Steeple Aston. It was **RESOLVED** that it would be inappropriate for the PC to contact individual companies but that an article would be written in SAL suggesting that individuals contact their providers to make them aware of the problem.

Parish Plan - No further update

Correspondence -

CHAIRMAN - 7.5.2010 - 21.6.2010

DATE	IN/OUT	CORRESPONDENT	SUBJECT
18.5.	in - e mail	Paul Iringerh CDC	re: Pre school application
21.5.	out -e mail	Richard Drew Carter Jonas	Allotment lease
21.5.	out - e mail	CDC -Planning	response -10/00640/F
26.5.	in - e mail	Richard Drew Carter Jonas	confirmation of letter of intent and draft lease
27.5	in	Richard Drew	Letter of Comfort re:
		Allotments Lease	
3.6.	in e mail	Copy of letter from CDC	
		Planning to Hook Norton Brewery	re: 60' footpath
7.6	in email	CDC Fiona Brown	re: 4 bed dwellings
9.6	out e mail	" "	reply re: 4 bed dwellings
8.6	in	Ian Mills Ass.	fee estimate for toilet block
9.6	out e mail	OALC / CDC /Sovereign	copy of Exhibition publicity
10.6	in e mail	Gail Lang	re: Aff Housing /footpath
10.6	out e mail	" "	acknowledgement of above
11.6	out e mail	Lang / Dailey	notice of exhibition of plans
14.6	in e mail	Tim Lang	re: aff. housing sites-referred to R.P.
14.6	out e mail	"	
16.6	out e mail	PC Caroline Brown	re: meeting
18.6	in e mail	"	reply to above

CLERK

In	OCC	Information re Ardley Incinerator
In	BCTA	Info re. BCTA meeting
In	OCC	Map and schedule of grass cutting grant
In	Mr Ablett	Good Neighbours Scheme
In	Chiltern Railways	Info re. service

Sustainable Steeple - A meeting has been arranged for 20th July

Good Neighbours Scheme - Some discussion took place regarding whether or not to proceed with this scheme following receipt of information from Mr. Ablett. It was **RESOLVED** that an article should be put in SAL and on the website to ascertain levels of interest before deciding to proceed. **ACTION : Clerk**

Allotments - Jenny Hallam is pursuing grants. A Letter of Comfort has been received from the Diocese indicating that the lease is pending.

Parish Matters

There has been no progress on the funding of late night train services although Mr Ferguson reported that the last train from Oxford to Banbury may be asked to stop at Tackley and Lower Heyford. It was **RESOLVED** that the PC would be in favour of this move. This service is not available on Saturdays.

Planning - MW0078/10 Ardley Incinerator

10/00107/TCA Notice of Intent - Felling Eucalyptus at Cedars Barn, North Side

Affordable Housing - Copies of the latest plans had been received from Sovereign for comment by the PC. All agreed that scheme was acceptable and that Sovereign had taken feedback from the PC into consideration. An public exhibition of the scheme will be displayed in the committee room on 7th July. Posters are to be put round the village publicising this. Representatives from Sovereign, ORCC and PC members will be in attendance :

2-3p.m. J.C. and M.M.

3-4p.m. J.C. and M.M

4-5p.m. M.M.

5-6p.m M.T. and R.P

6-7p.m. M.T and R.P

7-8p.m. R.P. and S.F.

Mr Preston raised the subject of an email received from Mr & Mrs Lang regarding a previously proposed site for affordable housing opposite Westfield Barn, believing this to be owned by Mr. Preston. It was clarified that this land is owned by Mr Preston's cousin and had been deemed unsuitable by CDC.

Finance - It was **RESOLVED** to accept the following Accounts for payment :

Payee	Amount	Cheque No
B R Coaker	432.92	200142
SAVH	5.00	200143
Cathy Fleet	217.82	200144
Kevin Preston	30.00	200145
Mark Probbitts	390.00	200146
Trevor Stewart	16,266.35	200147
AON	2,696.73	200148

Mr Coley & Clerk to meet on 1st July at 10am to update on finance.

Clerk reported that after numerous letters and phone calls to Co-Op bank she is finally receiving correspondence from the bank, although she had not yet received the missing statement required for the audit. She has extended the deadline for the audit . The year end accounts have now been internally audited and signed by Mrs White, circulated by email, and have been signed by the Chair. A VAT claim has been made and the grass cutting grant has been received and banked.

Any other Business - There being no other business the matters of the Playground, Pocket Park and the bus shelter seats and to be put on next month's agenda.

Date of next meeting : 19th July 2010

The meeting closed at 9.30pm

Signed **Mrs M Mason** **Date**