

## Minutes of the meeting of the Steeple Aston Parish Council held on

**20th April 2015 Monday**

**Present:** - Mr. Preston (RP) (Acting chair) , Mrs. Wright (HW), Mr. Lipson (ML), Mr. Ferguson (SF), Mrs McCready (RM), Mrs Mulcahy-Hawes (BMH)

**Members of the public :** Mrs Bulleyment, Cllr Mike Kerford-Byrnes

**In attendance:** Cathy Fleet (Clerk)

04.15.01 **Apologies** were received from Mr. Coley (Late apologies from Arash Fatemain)

04.15.02 **Declarations of Interest :** Mr. Lipson declared an interest in the Village Hall. Mr. Preston declared an interest in the Village Hall. Mrs McCready declared an interest in the Allotments

04.15.03 **Minutes of the last meeting** held on 16th March 2015 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

04.15.04 **Public Participation**

Cllr Kerford Byrnes reported that he was disappointed not to have received a response from CDC to his email regarding the Housing Allocation Policy.

04.15.05 **Clerk's Report**

Clerk had received a report of damage to the litter bin at Grange park/Fenway which she will attend to

04.15.06 **Actions from previous meeting**

NO	ACTION	
02.03.15	Ask Mark to spray pavements, including all in Grange Park, during mid April - <b>done</b>	Clerk
02.03.15	Ask Andrew Mead of 2 Grange Park to cut back overhanging foliage - <b>outstanding</b>	Clerk
02.03.15	Confirm with other parishes they are not going ahead with Rural Exception Sites because of changes to allocation policy	Clerk
04.03.15	Ask the Recreational Trust to cut back hedge by Robinsons Close and to cut back the brambles by the kissing gate on the other side of the road - <b>done</b>	Clerk
05.03.15	Ask Highways for all potholes to be filled, using information from Mrs Baglin Jones - <b>Done</b>	Clerk
05.03.15	See if Mr Agerwary will supply wires for testing speeding - <b>outstanding - Clerk to persue</b>	ML
05.03.15	Ask police about a mirror to make it safer to drive onto Fir Lane from the allotments - <b>contact made with Caroline Brown</b>	RP
07.03.15	Put theoretical monetary value on assets	JC
09.03.15	Tell Nicholsons Mr Billings will let tree removers through his drive - <b>done</b>	RM
09.03.15	Notify Cherwell of removal of tree	Clerk
09.03.15	Advise Mr Billings to claim on his insurance for the wall	Clerk
09.03.15	Remove branch of tree overhanging allotment fence	RM
10.03.15	Ask Abbott Roofing to put up snow guards on the S&R Centre roof and inform the Pre-School - <b>completed</b>	Clerk
11.03.15	Check from SAVA papers that all leases of over 7 years have been registered with the Land Registry - <b>completed</b>	ML
12.03.15	Encourage Mrs Joyce to send in invoices - <b>Done</b>	Clerk
16.02.15	Consider future action on Greenacre development - <b>Agenda item</b>	ML
Other	Prepare article for SAL on Annual Parish Meeting - <b>done</b>	JC
Other	Confirm to Councillors arrangements on cheque signing - <b>Agenda item</b>	Clerk

04.15.07 **Highways/Footpaths**

Clerk to write to Mr. Mead, 2 Grange Park re overhanging foilage

Clerk to further contact other parish clerks re housing allocation policy

Clerk to request that Kevin Larnar puts Housing Allocation on the Agenda of the Parish Liaison meeting in June

Clerk to report large pothole on Heyford Road (The Beeches)

Clerk to contact Peter Egewharry regarding speed wires on Southside

The matter of the salt bin outside the shop was discussed and it was agreed to replace it. Clerk to obtain costs. **ACTIONS : CLERK**

The matter of the loan/purchase of a speed radar gun was discussed and it was agreed that no action could be taken until wires to record the speed of vehicles are placed on the road.

HW reported that one of her children had been injured by a car outside school. She is leading the campaign for a school crossing patrol and is increasingly frustrated by the lack of response she is receiving from OCC. Clerk to contact Peter Egewharry to ascertain a timescale for the repainting of the zigzag lines outside school.

Yellow lines throughout the village to be put as an Agenda items for Annual meeting.

**04.15.08 Website**

The minutes of the website were received and discussed

**04.15.09 Meetings**

No meetings had been attended

**04.15.10 Play Area**

The contract for the Play Area Steward has expired and it was agreed it should be renewed for a further 2 years to be signed by Ryan Kilby and the Clerk **ACTION : CLERK**

**04.15.11 Litterpick**

The annual litterpick was held on 12th April and was very successful. The brownies have expressed an interest in regularly litterpicking in the playground as part of their badge work and it was agreed that the parish council would fund the purchase of gloves for this purpose. It was also agreed that a small area of the playground, or possibly the planters, could be set aside for the Brownies to plant wild flowers. **ACTION : RP**

**04.15.12 Mid Cherwell Neighbourhood Development Plan**

JC and RP will be attending the meeting with Ardley, Somerton and other villages later this month to discuss the development of a Neighbourhood Plan. Groups have been formed which councillors will become involved in :

Rural Allocations Group : JC  
Schools : RM, HW  
Community Facilities : RP  
Transport : SF  
Employment :  
Design Standard : ML

**04.15.13 Sports & Recreation Centre**

Snow/tile guards have now been fitted to the underside of the roof overhanging the Preschool. Thanks to ML for sourcing the guards resulting in cost savings.

**04.15.14 Toilets/Cleaner**

No problems reported

**04.15.15 Correspondence**

An invitation to a War Memorial Maintenance workshop had been received. HW/SF will attend if possible.

**04.15.16 Annual meeting**

Three speakers have confirmed their willingness to attend the meeting on 19th May; Deborah Hextall for Neighbourhood Watch, Caroline Brown for TVP

and Sarah McCready for Dorchester Living. The meeting will be of a different format this year and will include light refreshments,.

**04.15.17 Planning**

- 14/02164/F Beechwood House - APPROVED
- 15/00069/TCA Felling of Ash Tree, East Grange, Grange Park - Notice of Intent
- 15/007474/OUT Demolition of bomb store Upper Heyford
- 15/004304/F East Grange, Grange Park SSE to garage
- 15/00468/TPO Felling of Horse chestnut tree 3 Grange Park

The matter of the complaint to CDC regarding the process of approval of land adjacent to Greenacres on Southside was discussed and it was agreed that a letter should be sent escalating the complaint to the next level, sending a copy to Barry Wood. Clerk to write to Mr. Ellis & Miss Carlisle of Greenacre informing them that the parish council will be escalating the complaint against CDC.

**ACTION : ML/JC/CLERK**

**17.11.14 Finance** - RP proposed and ML seconded and it was **RESOLVED** to accept the following Accounts for payment

Cheque No	Payee	Detail	Amount
200838	Ryan Kilby	Playground maintenance	156.98
200839	Abbott Roofing	S&R Roof	250.00
200840	Martin Lipson	Reimbursement	342.12 *
200841	ORCC	Subs	50.00
200842	OALC	Subs	177.61 *
BACS	Cathy Fleet	Clerk expenses	72.64
200843	Mark Probbitts	grasscutting/Weed spray	505.00
200844	Julia Joyce	Toilet cleaning	360.00
200845	Brownies	gloves	24.25
200846	Chris Hawes	reimbursement (toilet)	29.18

\* VAT reclaimable

The Clerk provided paperwork to update signatories on the bank account which all councillors will sign and return to Clerk for submission to Co-Operative Bank

**Date of next meeting :** 18th May 2015  
**Annual meeting :** 19th May 2015  
**The meeting closed at** 21.10

**Signed** ..... **Mr. J Coley (Chair)** **Date** .....

**ACTION LIST SUMMARY**

NO	ACTION	To be Actioned by :
04.15.07	Clerk to write to owners of 2 Grange Park re overhanging foilage	Clerk
	Clerk to further contact other parish clerks re Housing allocation	Clerk
	Clerk to contact Peter Egewharry re speed wires	Clerk

	Clerk to request that Housing Allocation be put on Parish Liaison meeting agenda	Clerk
	Clerk to report pothole in Heyford Road (The Beeches)	Clerk
	Clerk to obtain costs for salt bin	Clerk
	Clerk to chase peter Egewharry re repainting of zigzag lines	Clerk
04.15.10	Clerk to renew Play area Steward's contract	Clerk
04.15.11	RP to liaise with Brownies re gloves and flowers	RP