

## **Minutes of the meeting of the Steeple Aston Parish Council held on Monday 24th March**

**2014 at 7.30 pm in the Village Hall Committee Room**

**Present:** -Mrs Mason, Mr Preston, Mr Coley, Mr Kewley, Mrs Trinder, Mr Ferguson, Cllr MacNamara, Cllr Kerford Byrne, Mrs Whybrew, Chris Hawes, Kate Hawes, Ryan Kilby, Tanika Cooper

**In attendance:** Cathy Fleet (Clerk). **Apologies** were received from Mrs McKinley

**Declarations of Interest :** Mrs Mason declared an interest in the Village Hall and Sport & Rec and Mr. Preston declared an interest in the Village Hall.

**Minutes of the last meeting** held on 17th February 2014 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

**03.14.01 Public Participation :** Kate Hawes had attended the meeting to find out about the affordable housing which is covered later in the minutes

### **03.14.02 Clerk's Report**

Broken slab and marker post by Town Well reported Ref 446094

Leaf Sweep requested - Ref 446096

Blocked drain and build up of mud and debris in Water lane reported - Ref 446099

Drain outside Compass Cottage reported - Ref 446101

Broken bollard outside shop reported Ref 446104

Road defects Heyford Road reported Ref 446107

Another broken slab by town well reported Ref 450767

Letters re overhanging foliage sent

### **03.14.03 Matters Arising**

The bin ordered for Paines Hill has arrived and Mr. Preston will speak to Rocker Buswell regarding installing it.

The map has been reinstated

Clerk to chase OCC regarding clearance of debris on Water Lane **Action: Clerk**

A bollard outside the shop has been removed for safety reasons by OCC. OCC will not pay for a replacement so consideration will be given to the purchase of a new one in due course. To be monitored

**03.14.04 Highways/Footpaths -** No progress has been made regarding the Rifle Plank Bridge. MM to write again to Hugh Potter **Action : MM**

The date for the Litterpick has been fixed for Sunday 27th April. Clerk to return form to CDC and to place notices on the noticeboard and on the website. **Action : Clerk**

It was agreed that grasscutting should commence during the first week in April. Confirmation had been received that the grasscutting grant from CDC is £1851.86 based on 5 cuts. CDC also informed that the grant is likely to be cut by 50% next year. Clerk has sent contract to Mark Probbitts but not had the signed copy returned. Clerk to instruct Mark to commence grasscutting in April, to prune the roses and mow the brambles in pocket park.

**Action : Clerk**

**03.14.05 Website -** The minutes of the website committee had been received

**03.14.06 Meetings -** There is a meeting with Dorchester Living which MM and RP will attend.

CDC are holding a Boundary Commissions meeting on 31st March at Bodicote House. MM to attend

**03.14.07 Skate Park -** The proposal has been sent to the S&R committee who have said that they were looking at the proposal positively but that there were many questions to be answered. They were uncertain whether the proposed site is the most appropriate. No further information was available in the absence of Anna Thatcher

**03.14.08 Play Area -** Ryan had reported to Mr. Preston that the gate to the toddler area is broken. RP had spoken to Trevor Steward who will mend it once he has recovered from a recent operation. He will also top up the bark and sand. Ryan also reported having found dog excrement in the playground. Clerk to provide him with notices to place in appropriate places.

**Action : Clerk**

**03.14.09 Village Hall** - Water accumulates and puddles by the emergency exit to the village hall. Mr. Preston to obtain a quote from Rocker Buswell for levelling and concreting the area

**Action : RP**

**03.14.10 Toilets/Cleaner** - The lock on the toilet door needs replacing, clerk to contact Dave Trinder

**Action : Clerk**

**03.14.11 Allotments** - Rose McCready has sourced suitable native hedging. Mrs Mason to write to the Allotments Society approving the proposal.

**Action : MM**

**03.14.12 - Correspondence.** - A letter had been received from Matt Robinson regarding the dangerous traffic situation at peak times outside school and the lack of a crossing patrol. It was proposed by DK and seconded by JC that the PC would support the school in its attempts to improve the situation. Mrs Mason to reply to Matt Robinson

**Action : MM**

A letter had been received from CDC regarding Heritage Assets in the village. MM to pass to Martin Lipson.

**Action : MM**

A letter had been received regarding a proposed pharmacy in Deddington Village. RP to further research and respond accordingly.

**Action : RP**

An email had been received regarding setting up a Facebook and Twitter account for the Parish Council, but it was decided not to pursue this.

### **03.14.13 Planning -**

**Planning** - 14/00103/F 4 Lawrence Fields - no objections

13/0198/F Brookside Cottage - Approved

14/00080/TCA Cedar Cottage, Northside - Notice of Intent for tree work

**03.14.14 Affordable Housing** - MM,RP & JC had met with Chris Stratford and Gary Owens at CDC. No progress has been made regarding alterations to the CDC Housing allocations policy. CDC are bound within legal requirements. There may be a policy review in January at which it is hoped that a less rigid policy may be adopted specifically for RES which would better address the rural community purposes of Exception sites. An Allocations drop-in event will be held by CDC / Sovereign on 1st. April which it is hoped that all those interested locally will attend.

Coneygar Fields may be completed earlier than anticipated, in mid May. The advert for the houses will go live on CBL on 16th April and bids will be accepted shortly thereafter. A site meeting to view one of the properties will be arranged with the builder.

**03.14.15 Finance** - It was **RESOLVED** to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount
200741	OALC	Subs 14/15	180.40*
200742	Puresafety	Bin	139.20*
200743	Ryan Kilby	Playground maintenance	156.98
200744	Cathy Fleet	Clerk salary	226.82
200745	Julia Joyce	toilet cleaning	200.00
200746	SLCC	Subs (1/2 with LH)	50.50
200747	Rocker Buswell	repair of village map	264.00
200748	M Mason	reimbursement for apple press equipment	165.00

\* VAT reclaimable

**Date of next meeting : 28th April 2014**

**Annual Parish Meeting**  
**Annual Meeting**

**Wednesday 28th May**  
**Wednesday 28th May**

**The meeting closed at 9.25pm**

Signed ..... Mrs M Mason Date .....

**ACTION LIST SUMMARY**

<b>NO</b>	<b>ACTION</b>	<b>To be Actioned by :</b>
03.14.03	Clerk to chase OCC re Water Lane debris	Clerk
03.14.04	MM to chase High Potter re Rifle Plank Bridge	MM
03.14.04	Clerk to submit Litterpick form to CDC and arrange notices	Clerk
03.14.04	Clerk to instruct Mark re grasscutting	Clerk
03.14.08	Clerk to provide Ryan with notices re dog fouling	Clerk
03.14.09	RP to request quote from Rocker for VH concreting	RP
03.14.10	Clerk to contact Dave Trinder re toilet lock	Clerk
03.14.11	MM to write to Allotments Society re hedging	MM
03.14.12	MM to reply to Matt Robinson re school crossing patrol	MM
03.14.12	RP to respond re Deddington pharmacy	RP