

**Minutes of the meeting of the Steeple Aston Parish Council held on Monday 18th
February 2013 at 7.30 pm in the Village Hall Committee Room**

Present: -Mrs Mason, Mr Preston,, Mr Kewley, Mrs Trinder, Mr Ferguson, Mrs C McKinley, Cllr Kerford Byrne, Cllr Jelf, Mrs Whybrew,

In attendance: Cathy Fleet (Clerk)**Apologies** were received from Mr. Coley

Declarations of Interest : Mrs Mason declared an interest in the Village Hall and Sport and Rec and Mr. Preston declared an interest in the Village Hall

Minutes of the last meeting held on 21st January 2013 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

02.13.01 Public Participation : Mrs Whybrew reported that the wall outside her property is in a dangerous state and will shortly be repaired.

Cllr Kerford-Byrne enquired as to the level of precept requested in the light of recent changes and was informed that an increase of 2% had been requested in the light of this. He also said that he has fully supported the application for affordable housing at Shepherds Hill.

02.13.02 Clerk's Report

Pothole at Middle Aston reported by Clerk has been repaired

Clerk has emailed Maurice Sheenan regarding The Beeches. A reply has been received from Mr. Sheenan saying he knew nothing about it but that Cliff Monger will contact Clerk. Clerk to pursue and copy Cllr Jelf in on email.

Flood at Fenway reported ref **551526**. Clerk to chase

02.13.03 Matters Arising

posts around well reported ref 551012 Clerk to chase

Adverts for grass cutting tender placed - 1 tender received by Clerk. Further tender documents to be sent to 'The Grassman' as suggested by Cllr Kerford-Byrne.

ACTION : CLERK

Claim for bus survey expenses made . Mr. Ferguson to supply ORCC with further information.

ACTION : SF

Bin located at Fenway - Thanks to Mr. Preston

Hand dryer in toilet installed.

03.1.04 Highways/Footpaths -

Potholes have appeared in Southside near Bradshaw Close and on Heyford Road near The Crescent

ACTION : CLERK

The mud and debris on Water Lane in encroaching on the road . Clerk to report to Highways and copy in Cllr Jelf

ACTION : CLERK

The bus stop clearway enforcement signs have been installed and appear to be effective.

As well as the big white van previously minuted, there are a number of vehicles parking inconsiderately and causing an obstruction on Heyford Road/Southside. Clerk to make up notices to be distributed by Mrs. Trinder

ACTION : CLERK/MT

02.13.05 Website - Nothing to report

02.13.07 Meetings - No meetings had been attended

02.13.08 Play Area - It was **RESOLVED** to accept the contract prepared by Mr. Coley and Mrs Mason for the Playground Maintenance Contract. Clerk to give to Ryan for signature. Ryan had reported that the gate to the toddler area and the casing to the zip wire are in need of attention. Clerk to inform Trevor Stewart. Ryan had also suggested that a gravel covering be placed on the path in the playground. To be discussed at next meeting. **ACTION : CLERK**

It was agreed to accept Bob Staig's quote for works to the sycamore tree adjacent to the Pre School, which had been requested by the Pre School.

02.13.09 Village Hall - Confirmation of the Big Society grant of £5000 had been received - thanks were expressed to Cllr Jelf. There is a Viridor pre-assessment meeting on 11th March after which the decision will be made regarding the application for funding.

02.13.10 Sport & Recreation Centre – Nothing to report

02.13.11 Toilets/Cleaner - The hand dryer is installed and working well. Julia to be asked to remove and store in her cupboard the old hand towel dispenser. John White will install a device to monitor electricity usage of the hand dryer

ACTION : CLERK

02.13.13 Allotments - A meeting between the PC and the Allotments committee is to be arranged to iron out a few difficulties. The fencing has been erected satisfactorily. The trees cut by Bob Staig and other debris needs to be cleared.

02.13.14 - Sycamore Stone - Monies are continuing to be donated for the fund, with the total now standing at £145 with promises of more from various village organisations. Mr. Kewley to head up fundraising activities.

ACTION : DK

02.13.15 - Correspondence lists were distributed and discussed

02.13.18 Planning - No planning applications, approvals or rejections had been received this month

02.13.19 Affordable Housing - In the light of recent flooding on Fenway, discussion took place as to the measures in place to prevent the problem worsening when the building work is complete. There appear to be a couple of conditions which have to be agreed before planning permission is posted on the CDC website, one of which concerns play provision. Discussion took place regarding the Section 106 provision for a playground on the site which now appears to be requested as a planning condition. Previously Mrs Mason had made it clear during meetings on site and at CDC that the PC were not in favour of a designated play area on the site and would not wish to accept responsibility for maintenance of a further playground in the village. It was felt that it was unnecessary spending money in this direction and that any further funding would be more beneficial supporting the existing village play facilities. Sovereign have assured Mrs. Mason that the maintenance responsibility of any play provision would remain with them.

02.13.20 Finance - It was **RESOLVED** to accept the following Accounts for payment :

| Cheque No | Payee | Detail | Amount £ |
|-----------|----------------------|-----------------------------|----------|
| 200615 | Oxford City Supplies | toilet supplies | 91.10 |
| 200616 | E Probbitts | Allotment fencing | 1500.00 |
| 200617 | AMR Electrical | Hand Dryer | 396 |
| 200618 | BR Coaker | Manhole in play area | 76.01 |
| 200619 | Cathy Fleet | Clerk salary | 217.82 |
| 200620 | Ryan Kilby | Playground maintenance | 156.98 |
| 200621 | Julia Joyce | Toilet cleaning | £160 |
| 200622 | Cathy Fleet | Clerk expenses | 31.30 |
| 200623 | Richard Smith | repair of village hall step | 38.58 |

02.13.21 AOB - The litterpick was provisionally arranged for 7th April. Clerk to arrange for supplies

Date of next meeting : 18th March 2013

The meeting closed at 8.48pm

Signed Mrs M Mason Date