

Minutes of the meeting of the Steeple Aston Parish Council held on Monday 21st January 2013 at 7.30 pm in the Village Hall Committee Room

Present: -Mrs Mason, Mr Preston, Mr Coley, Mr Kewley, Mrs Trinder, Mr Ferguson, Mrs McKinley

Members of the public : Julia Whybrew, Helen Wright, Sarah Twomey, J. Webb, Susan Tyler, Dave Trinder, Royce Lye,

In attendance: Cathy Fleet (Clerk)

Apologies were received from Cllr Kerford-Byrne and Cllr Macnamara

Declarations of Interest : Mrs Mason declared an interest in the Village Hall and the Sport & Rec. Mr. Preston declared an interest in the Village Hall.

Minutes of the last meeting held on 19th November 2012 were read and it was **RESOLVED** to accept these as a true record of the meeting and they were signed by the Chair.

01.13.01 Public Participation : All members of the public with the exception of Mrs. Whybrew wished to discuss the Planning application for the White Lion

01.13.02 Planning

12/01779/F External alterations and change of use to single Dwelling, The White Lion. There was considerable lengthy discussion regarding the proposed change of use of the White Lion from a public house to a single dwelling. According to a report submitted with the planning documents, the last 3 landlords had struggled financially and the result was that the brewery sold the pub in March 2012. Petitions have been raised to no avail and a family have since moved into the premises. The discussions concluded that the White Lion was unlikely to be viable as a pub business and that the village was not likely to be able to sustain two pubs in the present economic climate and therefore, following a vote by councillors, (4 supporting the application, 1 against and 1 abstaining the parish council would not object to the planning application.

12/01611/F Proposed development at Shepherds Hill/Fenway. The parish council support this application

12/01718/F - 1st floor and SSRE Brookside, Paines Hill. The Parish Council will object to this application

12/01709/LB Barn conversion at Grange Cottage plans still to be considered.

01.13.03 Clerk's report & Matters Arising

The big white van continues to be parked on Heyford Road. Clerk has spoken to the nuisance team at CDC who state that the van is perfectly legal so there is nothing they can do.

Bollards at Millennium Park - work on the bollards is in hand

Map - this is now complete and in place on Heyford Road. Thanks were expressed to Mr. Lipson for his work on the map.

Manhole cover - this has been replaced and the drains flushed through as the manhole was overflowing

Village Hall Wall - has been repaired

Raised pavement outside Canterbury House - has been reported as a hazard to OCC Ref 543164

01.13.04 Highways/Footpaths

The three posts by the town well are again missing. Clerk to report **ACTION : CLERK**
Mrs Mason had spoken to Maurice Sheenan OCC regarding The buildup of mud and debris on the side of the road down the Beeches and the overgrown footpath. He had responded by email stating on inspection he had found it very dangerous. The drains have been cleared but no further action has been taken. The road margins are evidently the responsibility of CDC. Clerk to chase **ACTION : CLERK**

Following complaints from a member of the public and discussion the Parish Council will locate a bin at the Fenway bridleway in an attempt to discourage people from discarding dog poo bags in the hedges. **ACTION : RP**

01.13.05 Website - Nothing to report

01.13.07 Meetings - Mrs. Mason and Mr. Preston had attended the CDC Parish Liaison Meeting. A full report is available on the CDC website.

01.13.08 Play Area - Mr. Preston reported that Trevor Steward will replace the bollards and will quote for new matting on the mound. He will top up sand and bark and attend to the broken trampoline. He will not invoice for work previously done as he is using the Steeple Aston playground as an advert for his business.

An owl box has been installed by Bob Staig

Following a request from the Pre School the Sycamore adjacent to the preschool will be inspected with a view to crown lifting Bob Staig has been asked to quote.

Ryan Kilby will attend the OPFA playground maintenance training course in March. Transport will be provided for him to get to Carterton and he will be paid his usual hourly rate for his time.

01.13.09 Village Hall

Mr Preston outlined the current situation regarding the funding for the village hall /SAVA extension. The total cost is estimated to be £92,000. Amounts raised so far are :

SAPC	£10,000
SAVH	£10,000
Dr Radcliffes Foundation	£10,000
OCC Big Society	£5000
OCC	£8000 - awaiting signing of contract
fund raising by SAVA	£250

Applications for funding are still to be made to Sanctuary Housing and Viridor

A vote was taken to make an application to Viridor for funding of £45,000. The result was unanimously in favour

It was also agreed by all councillors that advance funding would be provided, if necessary, by the parish council to cover the VAT element of the project.

01.13.10 Sport & Recreation Centre – The water tap needs isolating to prevent freezing - Clerk to contact John White **ACTION: CLERK**

01.13.11 Toilets/Cleaner - Alasdair Ross has ordered the hand dryer and will install as soon as possible **ACTION : CLERK**

01.13.13 Allotments - The rabbit fencing has been done, but it is felt it is not up to standard. Clerk had received an invoice from the sub contractor, but payment will be withheld until Bob Staig, Mrs. Mason and Mr. Preston are satisfied that the work is up to standard..

It is felt that there are some requirements of the allotment lease which are not being fulfilled by the allotments committee, , and it is suggested that a meeting be arranged in early spring to discuss the situation. **ACTION : MM**

01.13.14 - Sycamore Stone fund - Mrs. Mason and Mr. Kewley had met with the PCC who gave approval for the project. A price comparison is to be obtained. There are notes in SAL and on the website and donations of £110 have so far been received.

ACTION : MM/DK

01.13.15 Grass cutting contract - Adverts will be placed in SAL, the website and notice boards and already interested parties contacted. Tenders should be returned by the end of February and a meeting to discuss was arranged for 8th March . Pruning and hedge cutting will be separate from grass cutting and contractors will be employed for this on an ad hoc basis.

ACTION : CLERK

01.13.16 Bus survey - The results of the survey have been collated and submitted to OCC but no response has been received as yet. Clerk to claim expenses from OCC up to the value of £100

ACTION : CLERK

01.13.17 - Correspondence lists were circulated and discussed.

01.13.18 **Affordable Housing** - there had been 3 objections received on the CDC website; the consultation is now closed and the application is due to be determined by 30th January 2013

01.13.19 - **Emergency Plan** - Clerk to circulate to all for updates

ACTION : CLERK

01.13.20 **Finance** - It was **RESOLVED** to accept the following Accounts for payment :

Cheque No	Payee	Detail	Amount £
200600	Chris Cooper	VH wall repair	512
200601	OPFA	Ryan training	20
200602	Boughton Drains	VH drain blockage	132
200603	Boughton Drains	Pre school drain blockage	117.60
200604	Viking Direct	Stationery	47.04
200605	SAVH	Hall hire (PC meetings)	53.55
200606	SAVH	hall hire Fenway meeting	6
200607	SLCC	membership	50
200608	M Mason	expenses	42.75
200609	Cathy Fleet	2 x clerk salary	434.64
200610	Oxford Diocese	Allotment rent	100
200612	Cathy Fleet	expenses	41.30
200613	Ryan Kilby	2 months maintenance	313.96
200614	Julia Joyce	toilet cleaner	360

Date of next meeting : 18th February 2013

The meeting closed at 9.42pm

Signed Mrs M Mason Date