

Steeple Aston Emergency Response Plan



This document contains personal information that must be treated as private and confidential

Date: January 2011

Amendments: 1

Introduction

- An emergency is a situation which is life threatening rather than inconvenient. Examples of an emergency could be a flu pandemic, gas explosion, major road traffic accident, aeroplane crash, severe snowfall or sustained loss of gas or electricity services.
- This plan will enable the Parish to take immediate action until the emergency services arrive i.e. probably no more than one hour.
- Help and information will be given to villagers via Neighbourhood Watch Co-ordinators and via the website if there are no power cuts.
- Priority in an emergency will be given to residents who are elderly or disabled.

Distribution List of Emergency Plan

Name/Place	Format
Chair, Parish Council	Hard copy, electronic
Vice Chair, Parish Council	Hard copy, electronic
All members of the Parish Council	Hard copy, electronic
Clerk to the Parish Council	Hard copy, electronic
Harris' Stores, village shop	Hard copy.
Neighbourhood Watch Co-ordinator	Hard copy,electronic
White Lion	Hard copy
Red Lion	Hard copy
Dr Radcliffe's School	Hard copy ,electronic
St Peter and St Paul's Churchwarden, Malcolm Hensher	Hard copy
St Peter & St Paul's Church	Hard copy
Councillor Ray Jelf , OCC	Hard copy
Councillor James Macnamara, CDC	Electronic
Councillor Luke Annaly, CDC	Electronic

In Case of Emergency

Call 999

Give them the following information:

- Your name
- Your contact number
- Details of the incident
- Exact location
- Emergency Services requested
- Estimated casualties
- Hazards & road blockages

Make contact with some or all of the following

- Steeple Aston Emergency Response Team
- District Council 24 hour Emergency
- County Council: 24 hour Emergency
- Those at risk i.e. elderly, disabled
- Volunteers
- Local resource holders
- Key Holders to Reception Centres if a decision is made to open a Reception Centre.

N.B. Ensure only one person calls any of the above.

Start a log (see page 10)

Emergency Response Team

Name	Contact Number	E-mail
Margaret Mason Chair, Parish Council	01869 340485 mob: 07592591934	mem@akitanet.co.uk
Richard Preston Vice-Chair, Parish Council	01869 340512 mob: n/a	richard.preston5@btopenworld.com
John Coley Parish Councillor	01869 347882 mob: n/a	johnmwcoley@tiscali.co.uk
Clare McKinley Parish Councillor	01869 34716 mob: 07791569002	claremckinley@aol.com
David Kewley Parish Councillor	01869 347184 mob: 07831 580652	david.kewley@gmail.com
Stuart Ferguson Parish Councillor	01869 347439	Stuart.ferguson@bioch.ox.ac.uk
Marian Trinder Parish Councillor	01869 340806 mob: 07786001641	marianmaz@btinternet.com
Cathy Fleet Clerk to Parish Council	01869 347000 mob: 07989 398838	<u>parishclerk.steepleaston@fsmail.net</u> <u>cathfleet@botleyroad.freeserve.co.uk</u>
Roger Needle Neighbourhood Watch	01869 340028 mob: n/a	l.needle@btinternet.com

District and County Council Emergency Co-ordinators

24 hours	Contact Number	E-mail
Cherwell DC	01295 221531 07970 481361	jan.southgate@cherwell-dc.gov.uk
Oxfordshire CC	01865 379789	emergency.operationscentre@oxfordshire.gov.uk
Oxfordshire CC Fire and Rescue Service	999 01865 855206/ 01865 842999	www.oxfordshire.gov.uk/fireandrescue

Volunteers

Name	Skill	Contact Number
Nick Brown	Defibrillator,Community Responder	999 (Ambulance Service) 01869 340513
Alan Brewer	Defibrillator, Community Responder	999, (Ambulance Service) 01869 340423 mob: 07811710195
Josephine Cassidy	Defibrillator, Community Responder	999 (Ambulance Service) 01869 349088 07855 758035
Kate Mulcahey-Hawes	Defibrillator Community Responder	999 (Ambulance Service) 07792 316989
Roger Needle	Neighbourhood Watch	01869 340028
Trish Vickers	Nurse	01869 347491
Sarah Wilkins	Nurse	01869 340790
Paul Ong	Nurse	01869 340949 07837 016258
John Henderson	Nurse/First Aid	01869 340907 07593 356133
Ian and Clare Hart	Vets	01869 323223 (surgery)

Local Resources

Resource	Owner/Operator	Contact Number
Chain Saw	Graham Clifton	01869 347273
Chain Saw	Richard Preston	01869 340512
Chain Saw	Bob Staig	01869 340668
Cooking (Mobile)	Roy Kinch	01869 340312
4x4	Nick Powell	01869 347746
Emergency lighting	Andy Shayler	01869 349058 mob: 07808901154
Generator (portable	Andy Shayler	01869 349058 mob: 07808901154
Heater (industrial)	Malcolm Elder	01869 340999 (work)
Lighting (portable)	Deborah Smith	01869 347771
Tractor + digger	Tim Taylor	01869 340551 mob : 07850 251310
Tractor + trailer + tow ropes	Roy Kinch	01869 340312
Tractor Limited use off road	Richard Preston	01869 340512
Tractor	Nick Powell	01869 347746
Wheelchair	Jean Clifton	01869 340512
Wheelchair	Sheila Wood	01869 340610

Reception Centres

Premises	Function	Key Holder	24 hr Contact Number
Village Hall	Reception Centre	Julie Hillier	01869 347858
		Barbara Brewer	01869 340423
		Margaret Bullyment	01869 347346
		Richard Preston	01869 340512
Dr Radcliffe's School	Reception Centre	Lisa Boote	01869 349091 mob: 07879 448674
		Frances Brown	01869 340204
White Lion	Reception Centre		01869 340307
Red Lion	Reception Centre	Mel & Sarah Phipps	01869 340225 mob: 07921 187625

Vulnerable Register. Contact via the following:

Organisation	Contact Name	Contact Number
Neighbourhood Watch	Roger Needle	01869 340028
Meals on Wheels	Jane Hamilton Hanny Nicholson	01869 340652 01869 340823
Valentine Club	Richard & Daphne Preston	01869 340512
St Peter and St Paul's Church	Malcolm Hensher	01869 340873

Useful Contacts

Service	Telephone	Website/e-mail
Southern Electricity (24 hour)	08000727282	www.southern-electric.co.uk
Gas Emergency (24 hour)	0800 111 999	
Thames Water (24 hour)	0800714614	www.thames-water.co.uk
Environment Agency: Floodline Emergency	0845 988 1188 0800 807060	www.environment-agency.gov.uk
Weather: Met Office/ Weathercall	0800714714 01865 855206	www.metoffice.gov.uk
Severe weather (OCC fire and rescue service)	07775827265	
Deddington Surgery	01869 338611	www.deddingtonsurgery.co.uk
Woodstock Surgery	01993 811452	www.woodstocksurgery.co.uk
NHS Direct	0845 4647	www.nhsdirect.nhs.uk
Warriner School	01295 720777	www.thewarrinerschool.co.uk
St Peter and St Paul's Church Warden	01869 340873	
Rev. Jonathan Todd (Meth.)	01865 842214	
Canon David Evans (RC)	01608 810576	
Age UK	01235 849400 0871 2993985	www.ageuk.org.uk
Local Radio: Radio Oxford - 95.2 FM Fox FM - 102.6FM	0845 9311444 01865 871000	www.bbc.co.uk/oxfordfm.co.uk
Bus and taxis: Stagecoach	01865 772250	www.stagecoachbus.com/ oxfordshire
Deddington Cars	01869 338472	
Neighbouring Parish Council Clerks:		
Deddington – Lorraine Watling	01869 337447	parishcouncil@deddington.net
Lower Heyford – Cathy Fleet	01869 347000	clerk@heyford.info
Upper Heyford – Jack Goodman	01869 232722	Jgoodman61@gmail.com
Somerton – Neil Good		neilgood@yahoo.co.uk
North Aston – Mr Tuffrey(Chair)		The Green, North Aston OX25 6HT
Duns Tew – Hilary Skaar	01869 340269	Pfsfin2@aol.com
Middle Aston – Dorothy Clifton (Clerk)	01869 347273	Stedman Cottage, Middle Aston OX25 5PX

Log Sheet - Date.....

Time	Information	Action	Initials

